THE HONG KONG POLYTECHNIC UNIVERSITY
香港理工大學

COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION
專業及持續教育學院

E-learning Resources Centre Poll Everywhere User Guide for Teachers

College of Professional and Continuing Education

The Hong Kong Polytechnic University

Poll Everywhere

Version 1.0

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1 What is Poll Everywhere?

Poll Everywhere is an online and mobile instant response polling system. It is a simple application that works well for live audiences using mobile devices like phones. People participate by visiting its web page or app for your activities. The poll that is embedded within the presentation or web page will update in real time. Advanced uses include texting comments to a presentation, texting questions to a presenter, responding via the web.

Eligibility

Eligible to create and edit poll:	1. All CPCE Staff with valid college account
Eligible to give responses to poll:	1. All CPCE Staff with valid college account 2. Students of HKCC, PolyU SPEED Award and SPEED Overseas Programmes Note: PolyU Franchised students are **NOT** able to login Poll Everywhere

Poll Everywhere is supported by CPCE ITU. Please feel to contact us at 3746-0818 (HHB) / 3746-0819 (WK) or email to pfpollev@cpce-polyu.edu.hk.

2 Major Features of Poll Everywhere

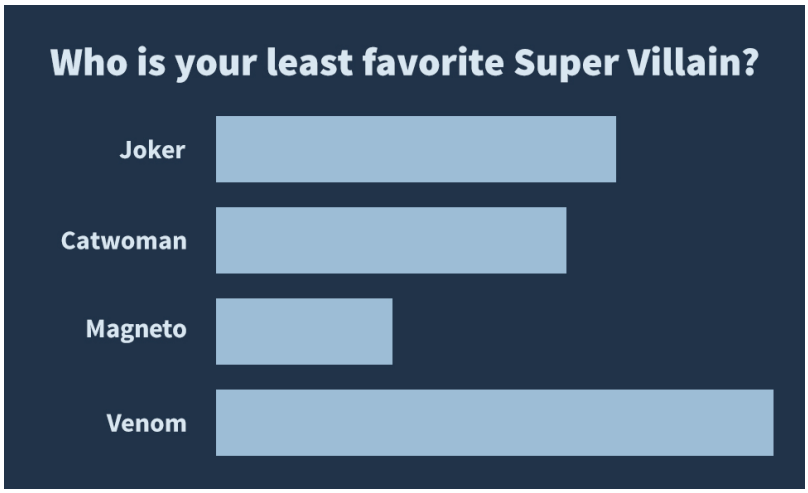
Poll Everywhere provides the following features:

- **Various Types of Poll**: You can select the kind of poll you want to make.
- **Real-time poll results**: You can present your polls as a seamless part of your PowerPoint. Flip on through and instead of another flat picture, Students sees your slide come alive with real-time poll results.
- **Mobile Instant Response**: Web voting and app voting is available in Poll Everywhere.
- **Report Function**: You can generate the appropriate report to check students performance and adjust the teaching progress according to students' responses.

2.1 Types of Poll

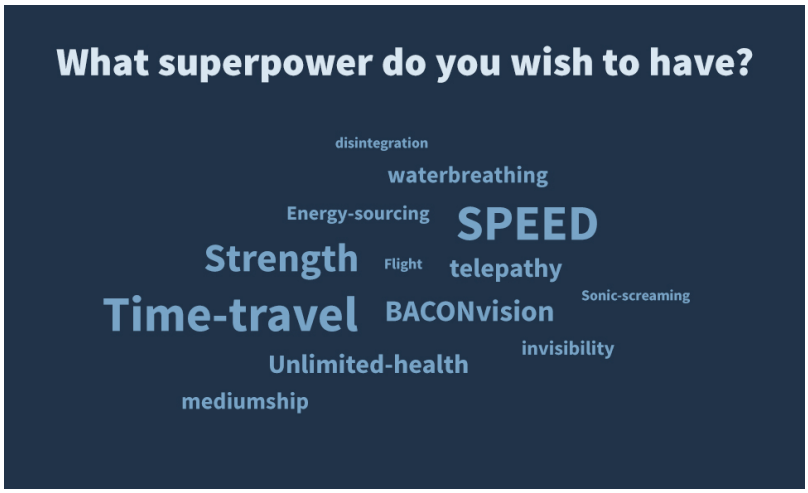
Poll Everywhere support various poll types. You can select the kind of poll you want to make.

2.1.1 Multiple Choice Poll



The audience chooses from the response options you provide (including, for example a choice of either true or false.) You can also upload images to serve as response options.

2.1.2 Open Ended Poll

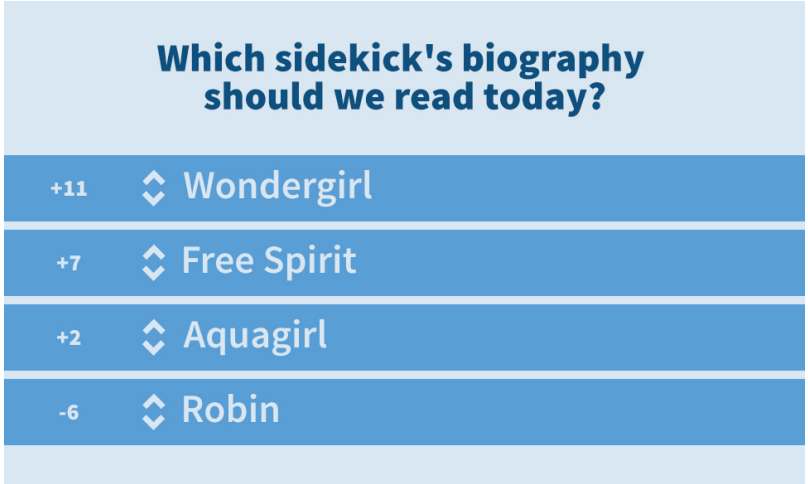


The audience responds freely to the poll, with texts they wish. Open-ended poll responses can be displayed in a variety of ways, including a live Word Cloud, ticker text wall, or and cluster. You can use Moderation to manage which responses are shown publicly.

2.1.3 Clickable Images poll

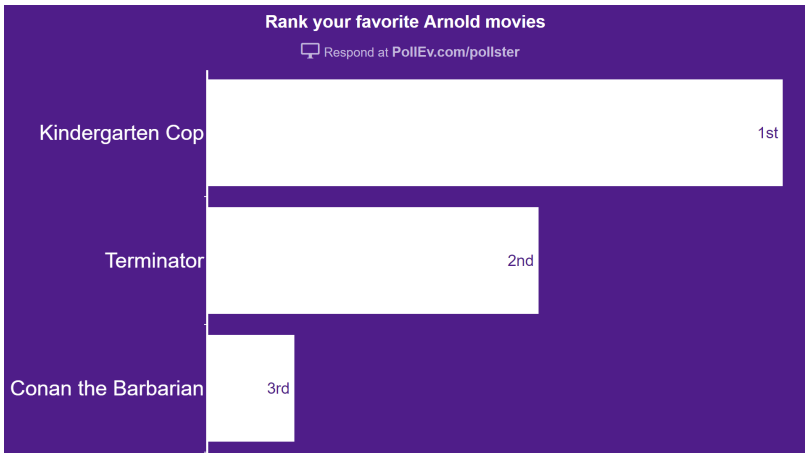
The audience clicks on an image to vote. You can even specify regions.

2.1.4 Q&A poll



The audience submits responses, and can anonymously agree or disagree with other responses by upvoting or downvoting.

2.1.5 Ranking poll



The audience ranks the response options you provide. The responses will then show as an overall rank of the on a bar or column graph.

2.2 Types of Report

Report function allows teachers to generate the appropriate report to check students performance and adjust the teaching progress according to students' responses.
Poll Everywhere supports various types of report. You can select the appropriate report type to collect the students' responses data.

- **Executive Summary**: Visual big-picture overview. Shows engagement, total responses and participants, and each poll’s screenshot. Useful ROI infographic.
- **Survey Result**: One section per participant, one line per question. If a group of questions was used as a survey, use this report to view each participant’s responses in order.
- **Response Pivot Table**: Full detail table with one row per response, perfect for exporting to Excel pivot tables. Useful for grouping, crosstabs, or computing sums and averages.
- **Participant Response History**: One section per participant, one line per response. Shows when and how each individual response was submitted.
- **Gradebook**: Compact table with participants listed down the left and questions across the columns. Shows scores, participation, and attendance. Sort by rank to use as a leaderboard.
- **Segmentation**: Flexible crosstab table and chart. Used for team competitions to graph team scores. Also used to group answers by a category, such as 'opinion by gender' or 'sales targets by region'.

3 Logging In

You can login to Poll Everywhere by using different versions of Poll Everywhere.

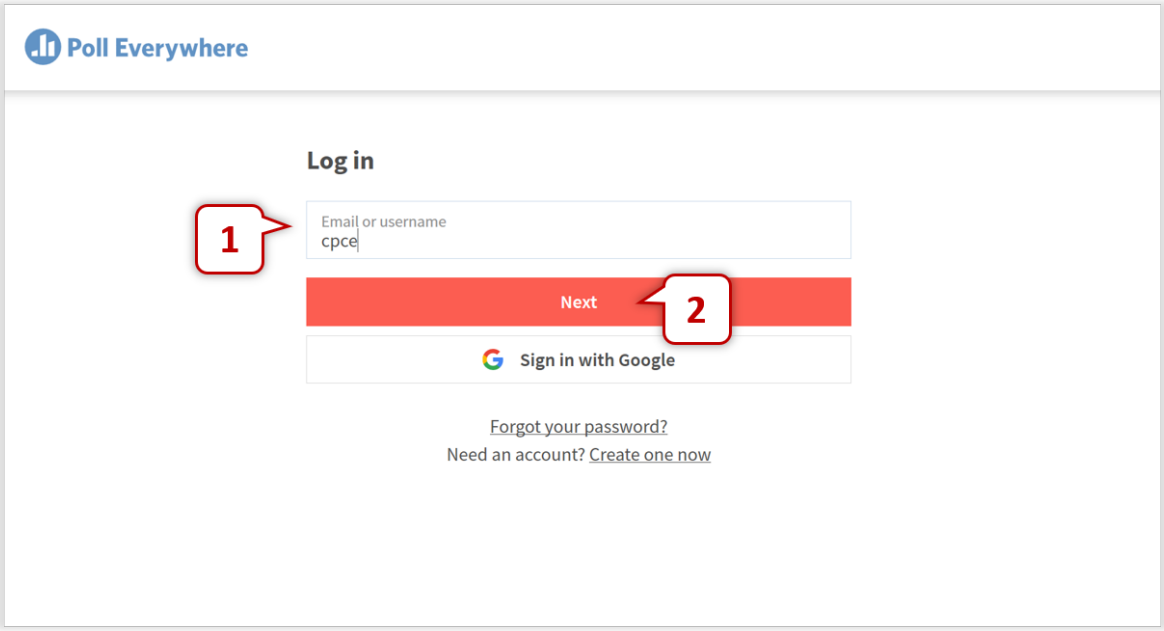
[3.1 Web Version](#)

[3.2 PowerPont Add-in Version](#)

[3.3 Mobile App Version](#)

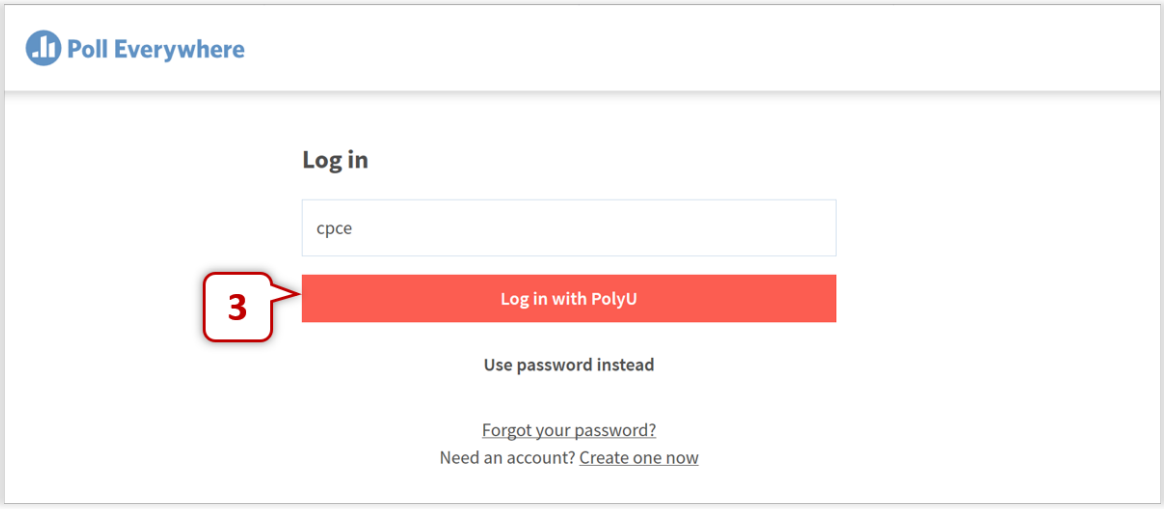
3.1 Web Version

To use the web version, please go to https://www.polleverywhere.com/ first. Please click the "Log in" button. Then, it will redirect to web login page.



1 Please enter "cpce".

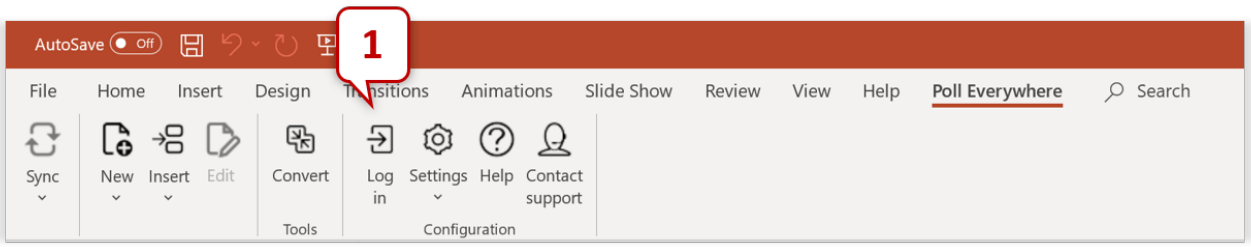
2 Then, click "Next.



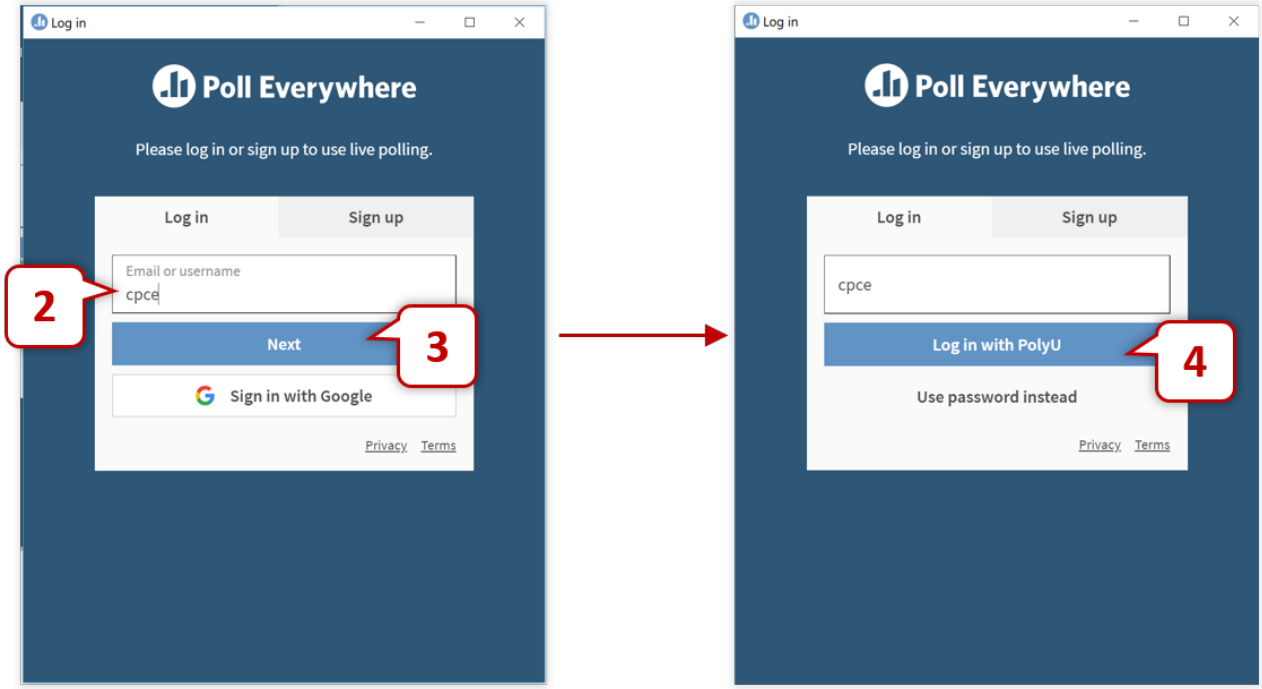
3 The "Next" button will turn to "Log in with PolyU". Please click the "Log in with PolyU" button and it will redirect to CPCE Portal. After you login to CPCE Portal, it will redirect to your Poll Everywhere account.

3.2 PowerPont Add-in Version

Open the PowerPoint and go to Poll Everywhere add-in part of the PowerPoint Toolbar. If you have not installed the Poll Everywhere add-in, please refer to [1.1 Install the PowerPoint Add-in - Method 1] for the installation.



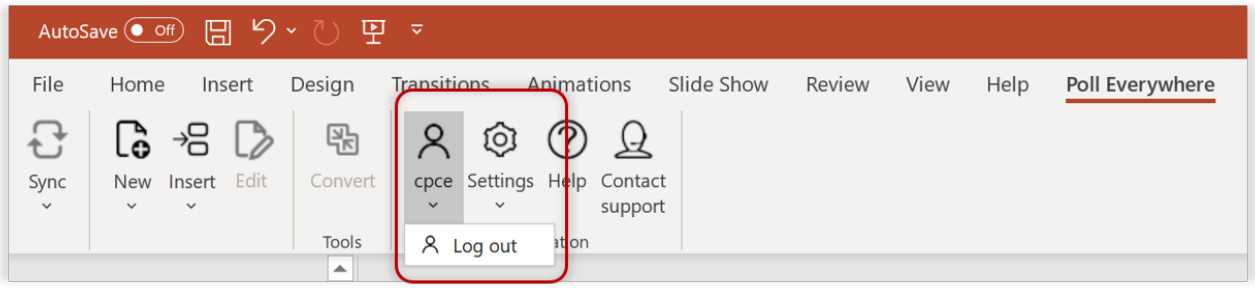
1 Press Log in.



2 Please enter "cpce".

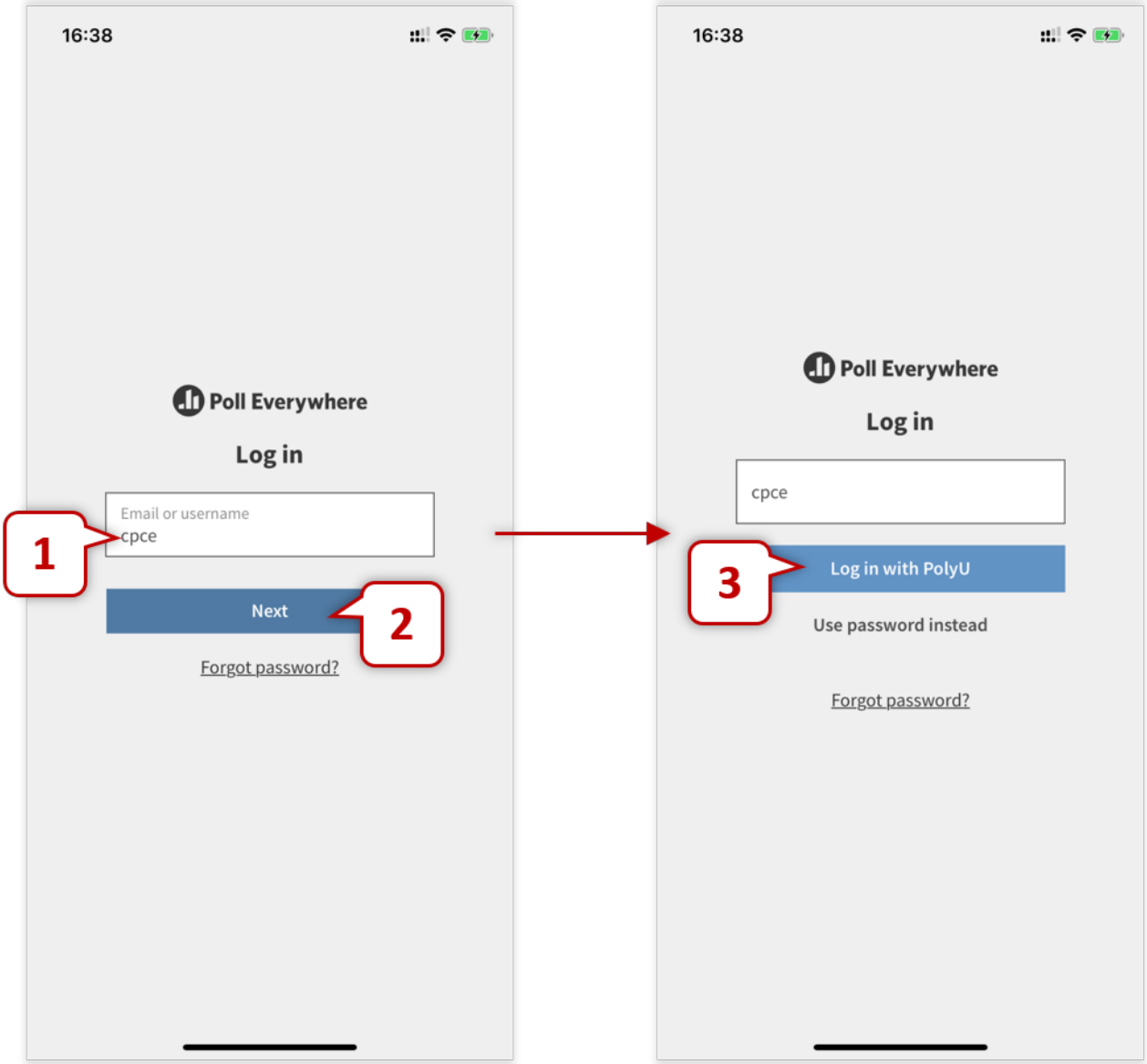
3 Then, click "Next.

4 The "Next" button will turn to "Log in with PolyU". Please click the "Log in with PolyU" button and it will redirect to CPCE Portal. After you login to CPCE Portal, it will redirect to your Poll Everywhere account.



If the icon changed to your username, the login process is successful.

3.3 Mobile App Version

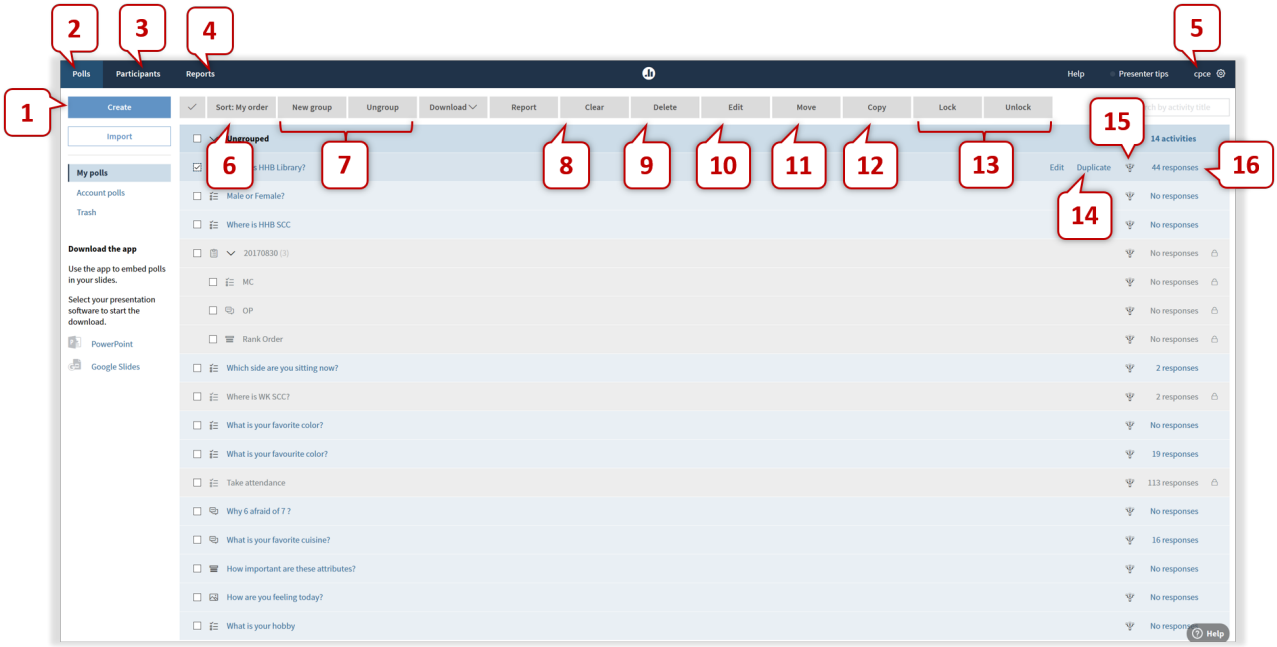


1 Please enter "cpce".

2 Then, click "Next.

3 The "Next" button will turn to "Log in with PolyU". Please click the "Log in with PolyU" button and it will redirect to CPCE Portal. After you login to CPCE Portal, it will redirect to your Poll Everywhere account.

4 Main Page for Teacher



1 Create: Create new poll(s).

2 Polls: View all poll(s) here.

3 Participants: View all participants here.

4 Reports: View all reports.

5 Logout/Setting: Logout or edit setting.

6 Sort: You can sort your polls by different order.

7 New Group/Ungroup Poll: Group or ungroup poll(s).

8 Clear: Select the poll(s) can click "Clear" to clear the poll responses. You can change the name of the clear record. And you can find out the cleared responses by using "Report" function.

9 Delete: Select the poll(s) can click "Delete" to delete the poll(s).

10 Edit: Edit the **setting** of poll(s).

11 Move: Move the poll in other order or poll groups.

12 Copy: You can share the poll(s) to other users. For detail information, please check 5.13 Share Poll.

13 Lock/Unlock Poll: Lock or unlock poll(s).

14 **Duplicate Poll:** Duplicate the poll.

15 **Activate Poll:** Activate the poll.

16 **View Responses:** View all the responses of the poll.

5 Working on Poll in Web version

Welcome to the Poll Everywhere User Manual, teachers can create and edit polls by web version.

5.1 User Settings

5.2 Create Polls

5.3 Create Survey

5.4 Import Polls from a CSV File

5.5 Group Polls

5.6 Add Response Segmentation into Poll

5.7 Poll Configuration

5.8 Response Settings

5.9 Moderation Settings

5.10 Edit Poll

5.11 Apply Same Visual Settings

5.12 Grade Incoming Responses

5.13 Add Image to the Poll Title

5.14 Share Poll

5.15 Share Poll Response Link

5.16 Share Survey

5.17 Convert Grouped Polls to survey

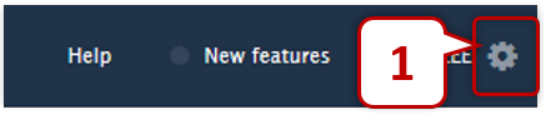
5.18 Duplicate Poll

5.19 Activate/ Deactivate Poll

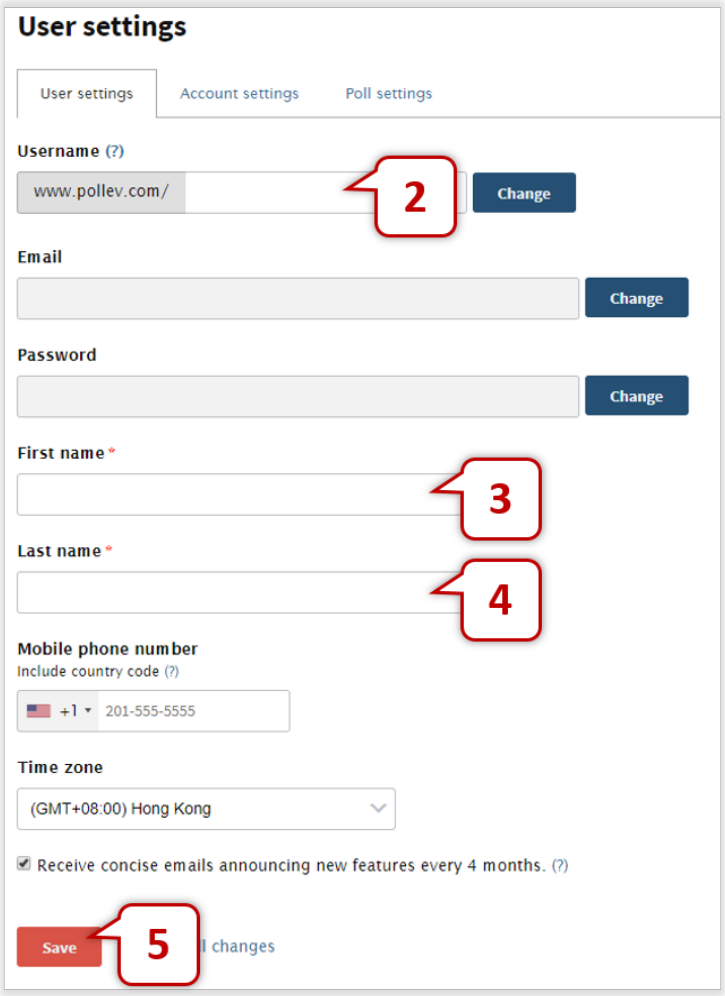
5.20 Archive Poll Result

5.21 View Responses

5.1 User Settings



1 After successful logged in, click the “My Settings” button at the top of the page.



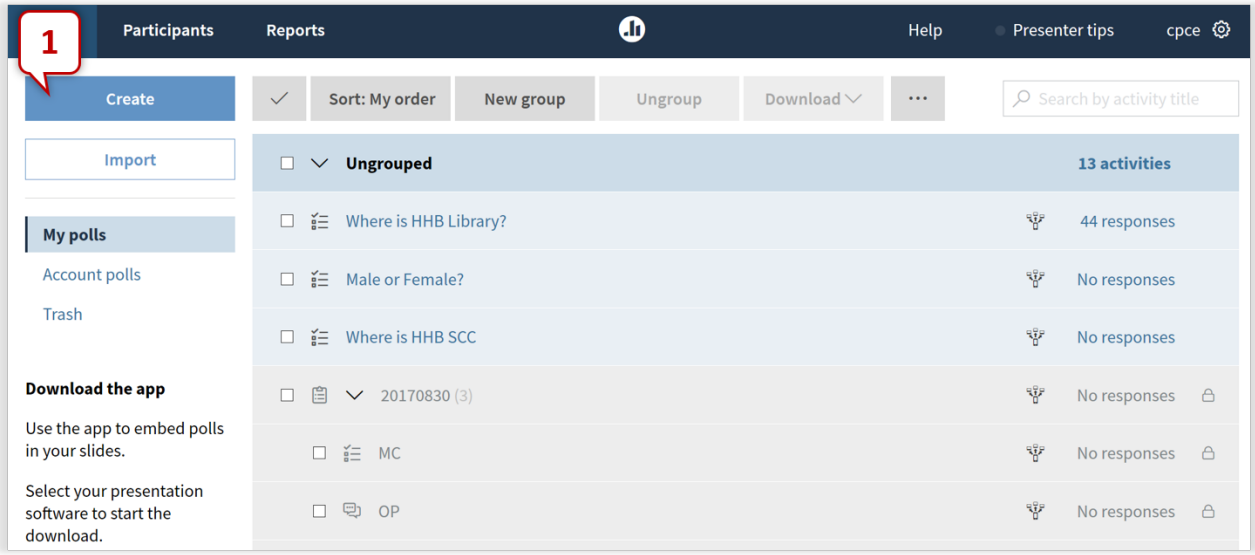
2 Change the username to your net id (Students will use that username to access your polls.)

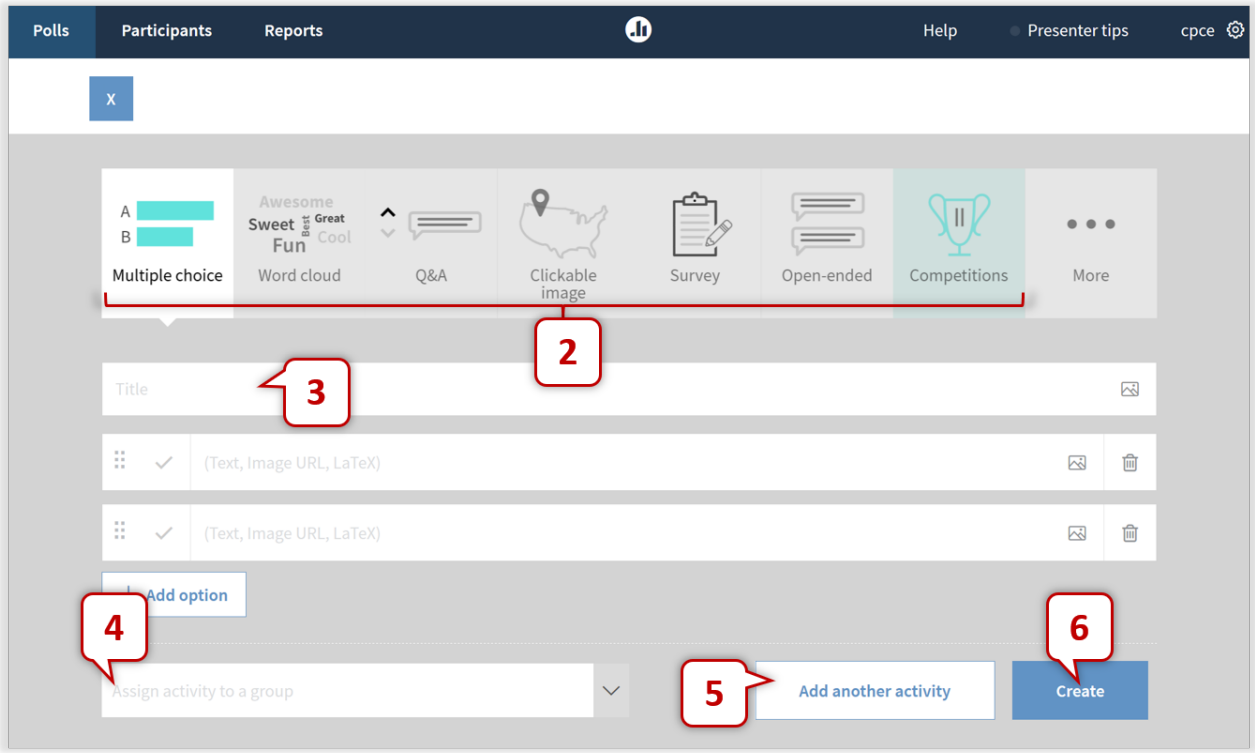
3 Change the First name.

4 Change the Last name.

5 Click the "Save" button at the bottom, to save your changes.

5.2 Create Polls





1 Click "Create" to create the poll.

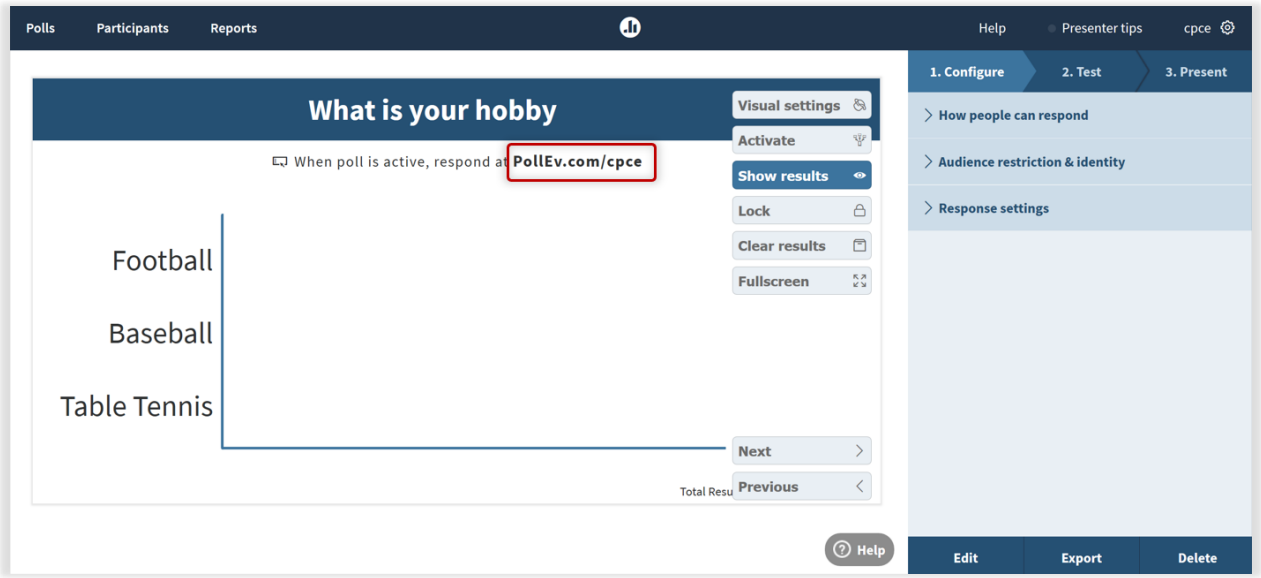
2 Choose the type of activities.

3 Input the whole question and options.

4 Assign activity to a group.

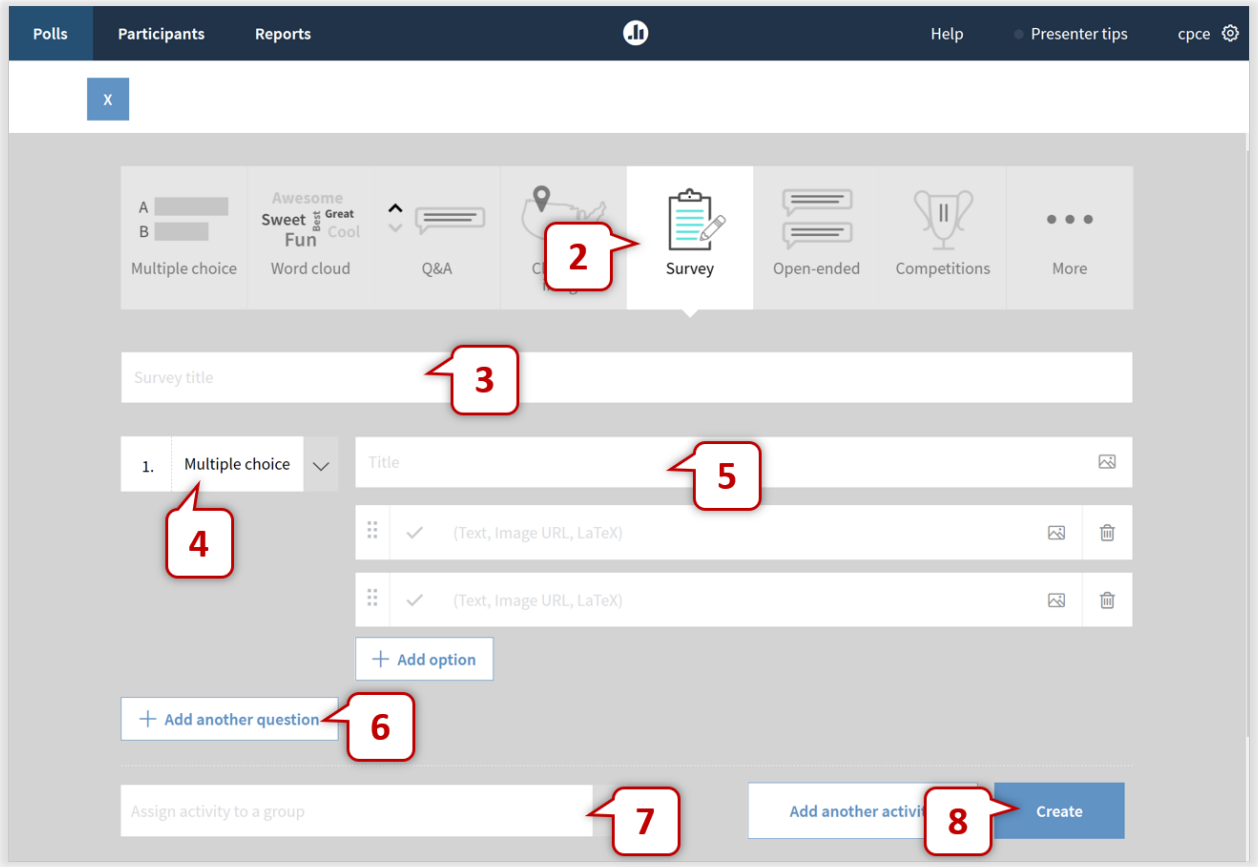
5 Add another activity (if any).

6 Click "Create".



After created the poll, it will redirect to the poll editing page. And you can configure the poll setting now. If you ready to launch the poll, you can ask student to enter the URL shown on poll to answer the poll.

5.3 Create Survey



1 Click "Create" button on Poll Page.

2 Choose Survey.

3 Input the Survey title.

4 Choose the type of poll.

5 Input the whole Question and options.

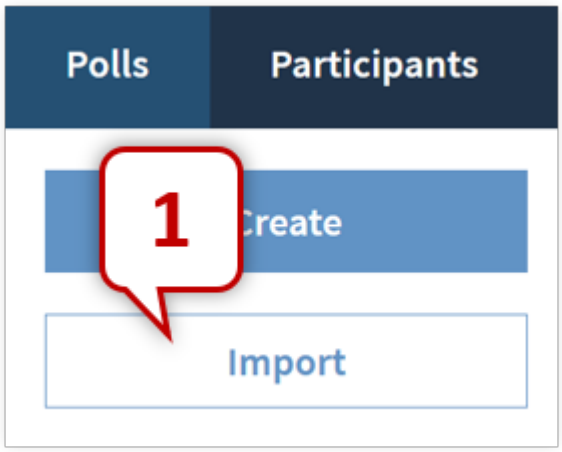
6 Add another questions (if any) and repeat step 3 and 4.

7 Assign the survey to a group (if any).

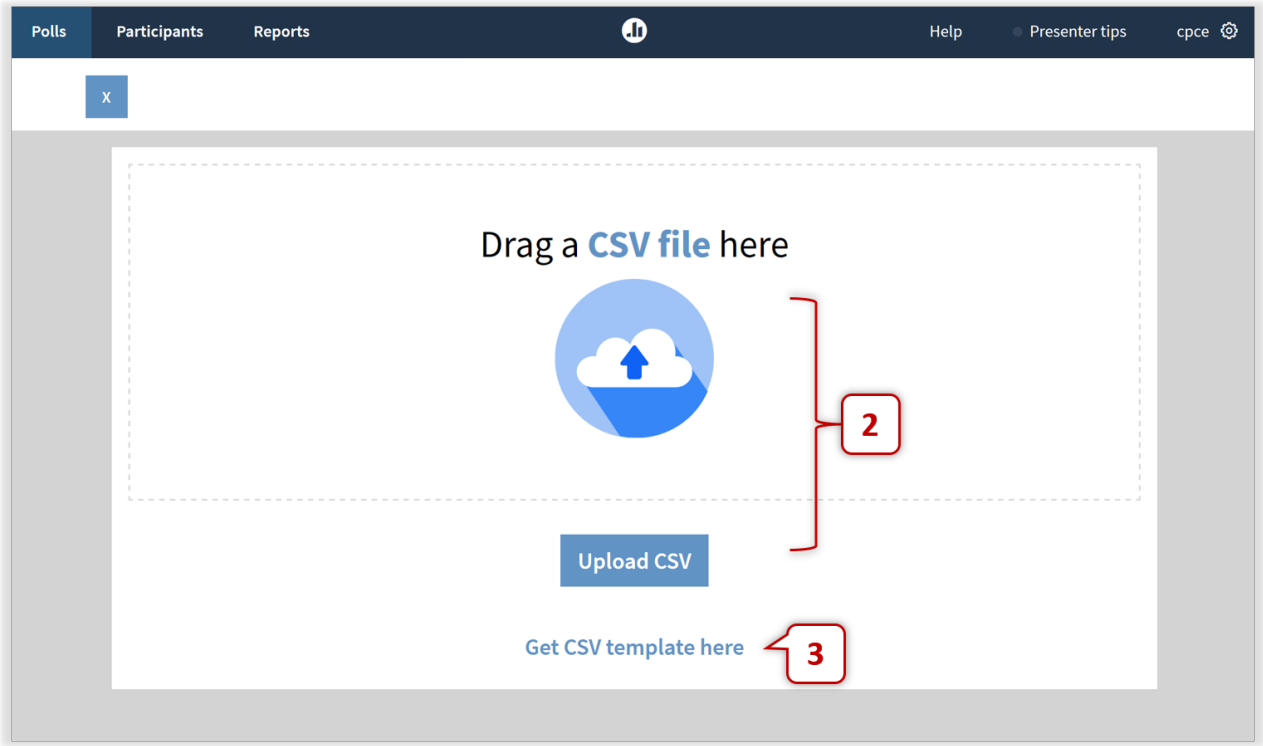
8 Press "Create".

5.4 Import Polls from a CSV File

Import function is now available in Poll Everywhere. You can follow the steps below to import your polls from a CSV file.



1 Visit your **My Polls** page. Then, click "import".



2 Import your CSV file to Poll Everywhere directly. Or

2 Download a CSV template(if necessary).

Open the CSV template:

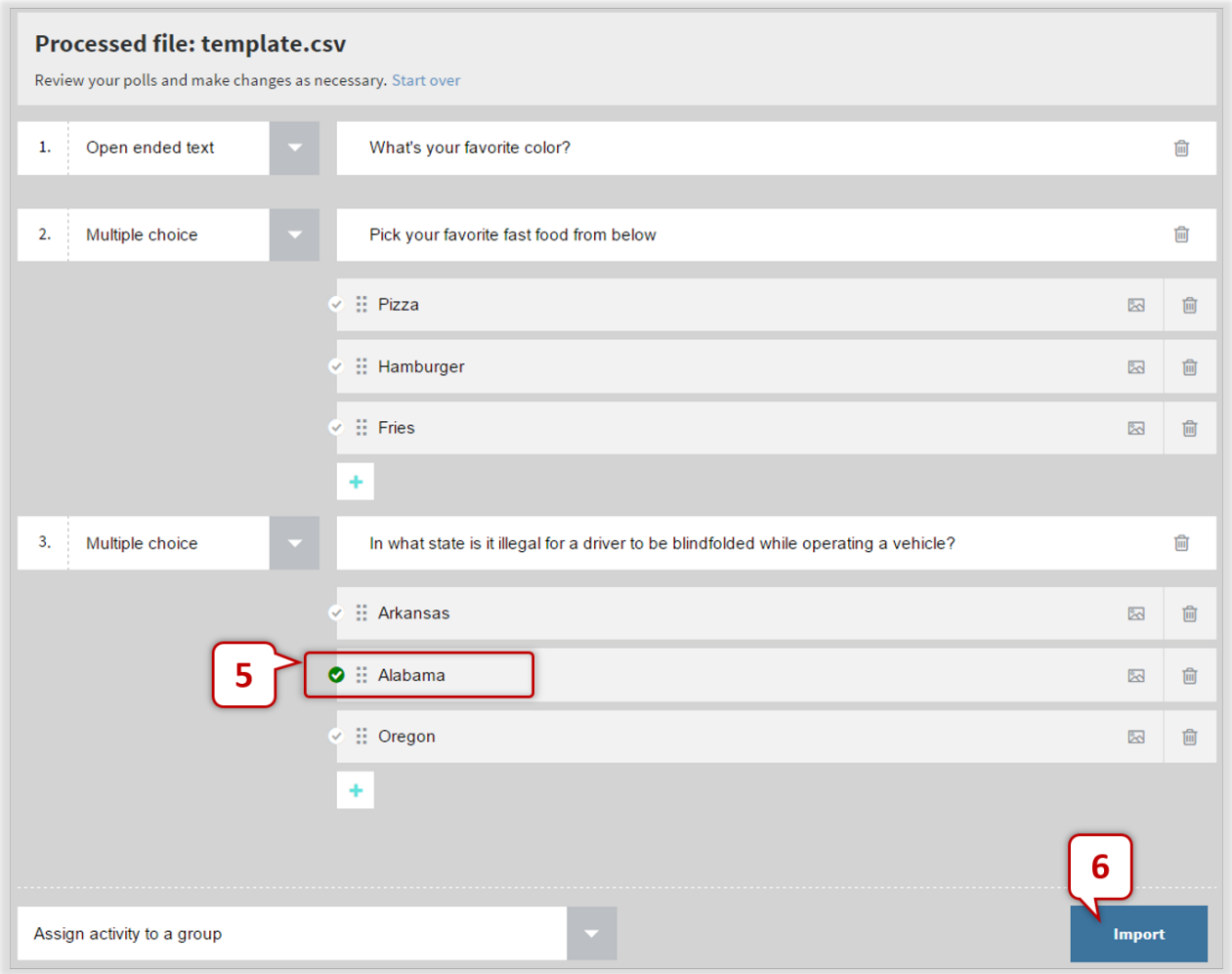
	A	B	C	D	E	F
1	Activity	Type	Title	Option	Option	Option
2	Poll	Open-ended	What's your favorite color?			
3	Poll	Multiple choice	Pick your favorite fast food from below	Pizza	Hamburger	Fries
4	Poll	Multiple choice	In what state is it illegal for a driver to be blindfolded while operating a vehicle?	Arkansas	***Alabama	Oregon
5						
6						
7						
8						
9						
10						

3

3 Rewrite the types, title and options.

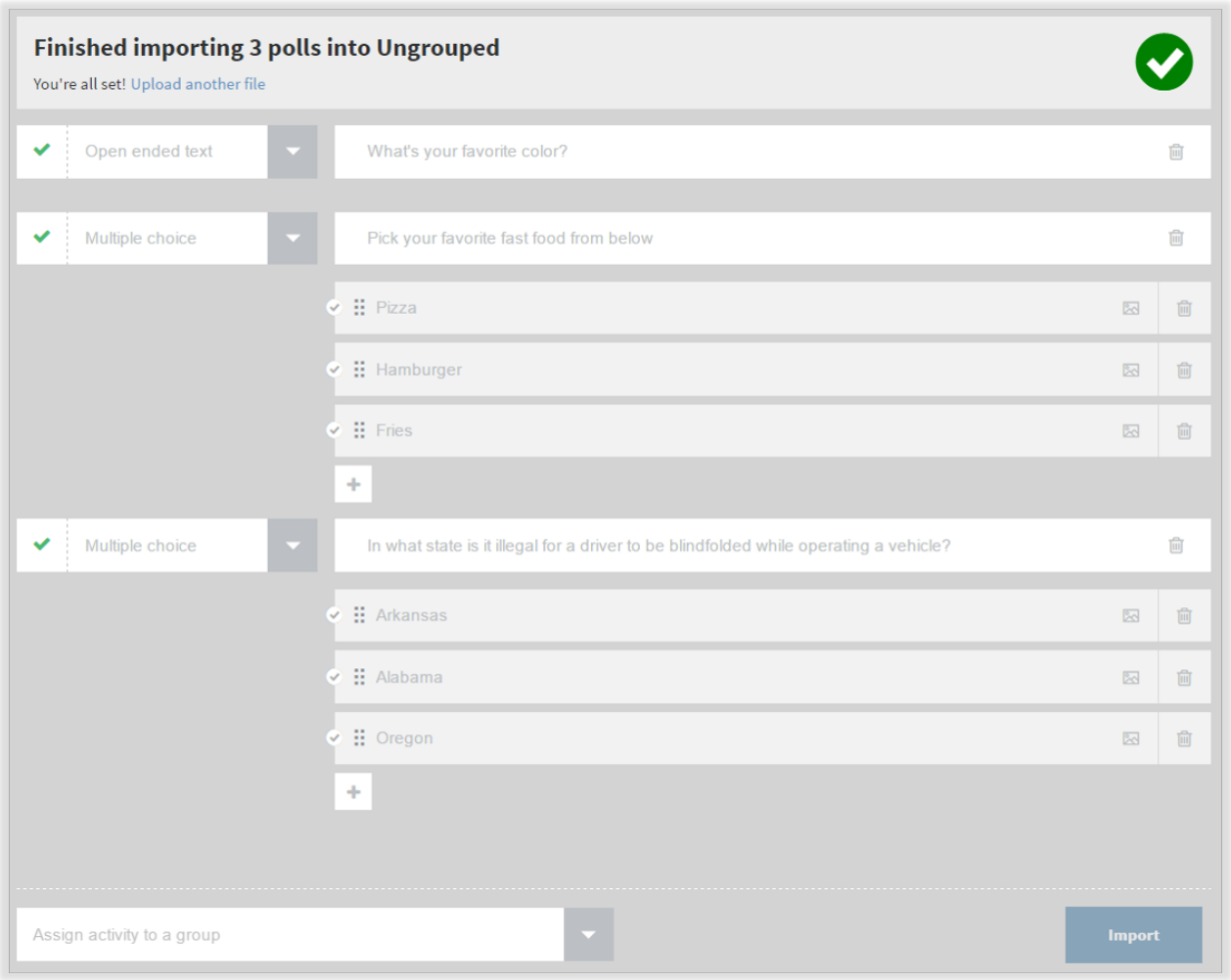
- **Activity:** Fill in "Poll".
- **Types:** Fill in Multiple Choice, Word Cloud, Q&A, Rank Order, or Open-ended.
- **Title:** Type the question for you poll.
- **Option:** For Multiple Choice and Rank Order polls, add more option columns if you need more choices. You can also add *** in front of the option to set as correct answer. For Word Cloud, Q&A or Open-ended polls, just leave the column blank.

4 Select a file from your computer after you created the CSV file.



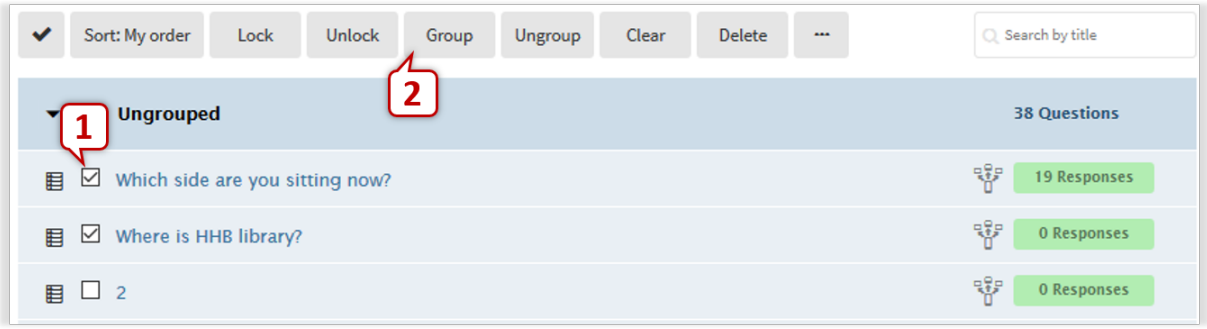
5 After you upload the file, you can edit the information and set the option as correct answer by click the tick or from the CSV file.

6 Click "Import".



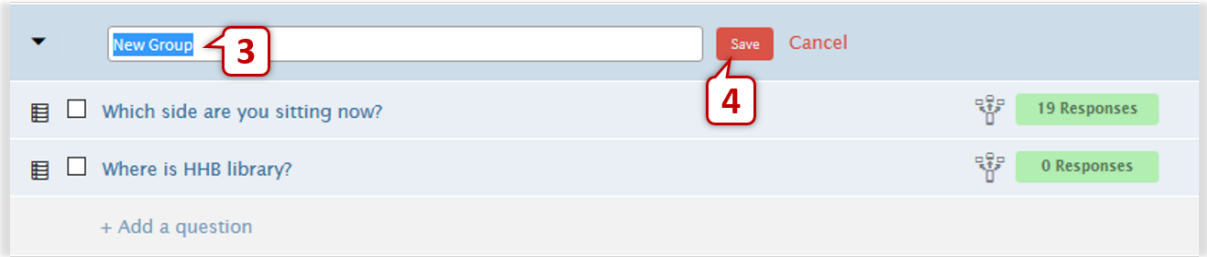
If you successful imported polls, you can find the poll in your **My Polls** page.

5.5 Group Polls



1 Visit your My Polls page. Select poll(s) that you want to group.

2 Click "Group" to group poll(s).



3 Change the group name.

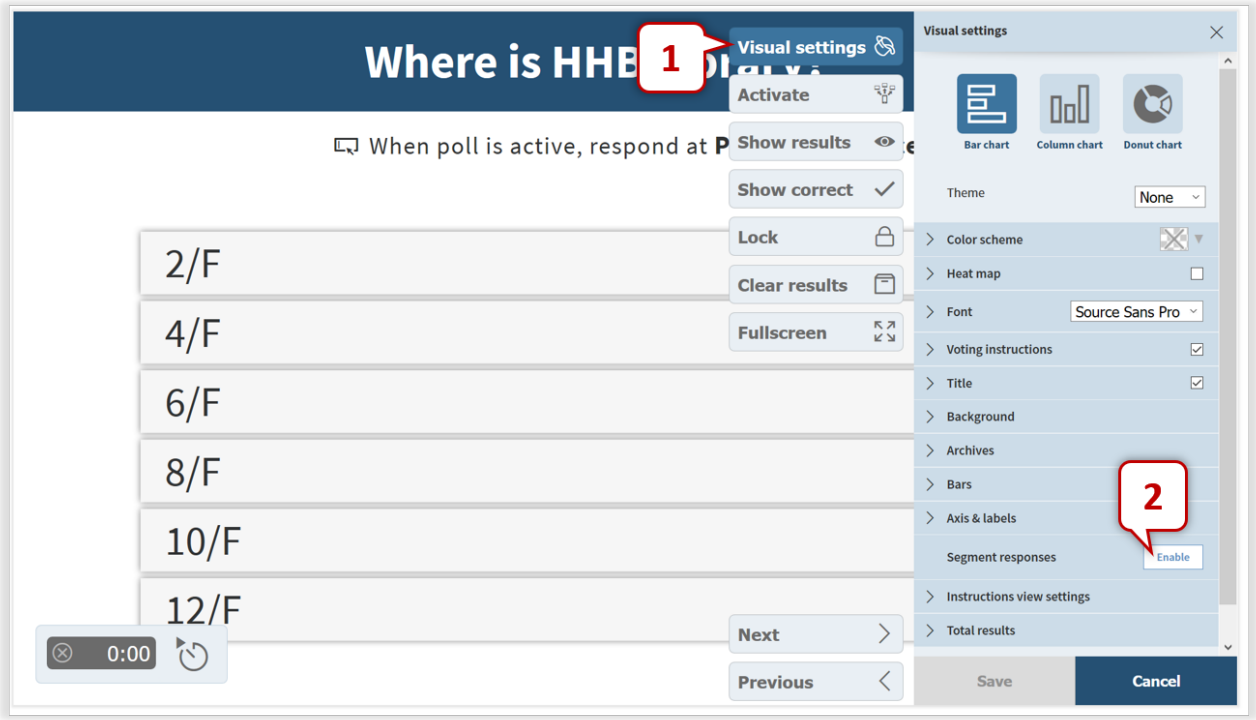
4 Click "Save".

5.6 Add Response Segmentation into Poll

Response segmentation can act as a team competitions. It can scores many polls at the same time and combine multiple polls into one graph. Be aware that, only **Multiple Choice poll type** can do the segmentation.

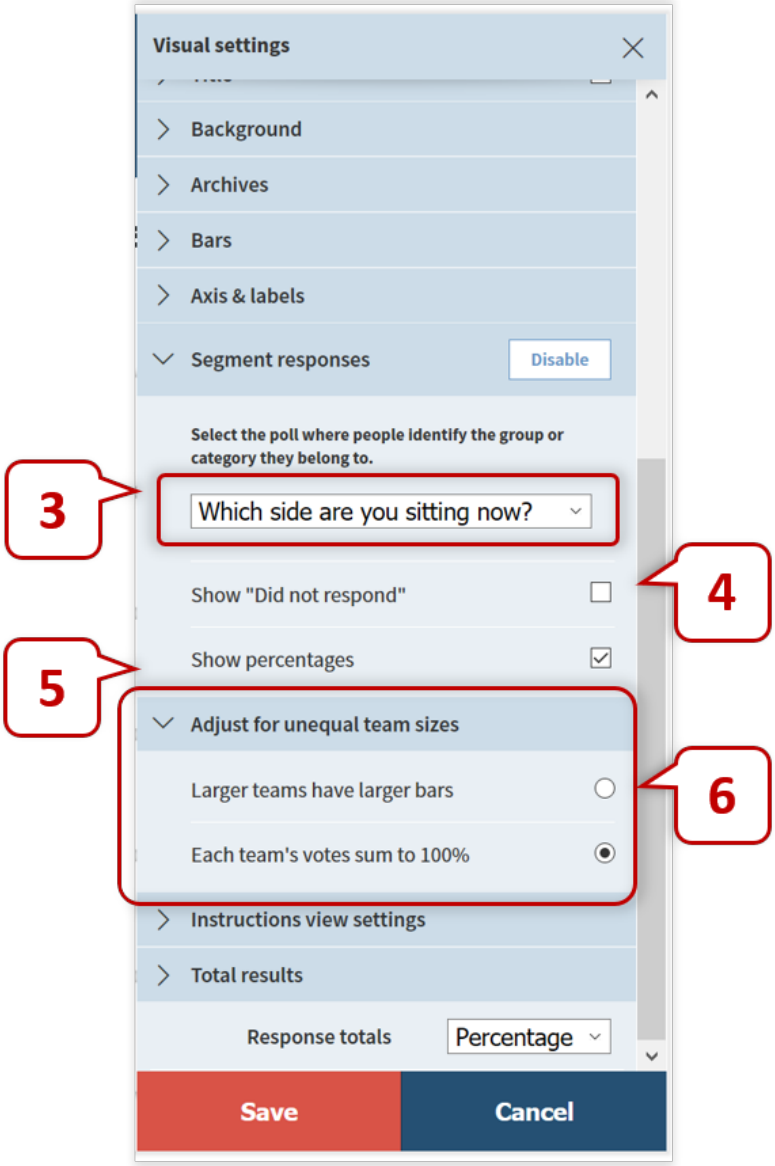
To add response segmentation into poll, teachers need to create a **Multiple Choice poll** for dividing students into separate group. Then, you can create more **Multiple Choice poll** to do the response segmentation setting. To see how to create polls, please refer to [5.2 Create Polls] for details.

Response Segmentation Setting



1 Please go to the poll you need to set up the response segmentation. Then, select the "Visual Setting" icon.

2 Click the "Enable" button in "Segment responses" column.

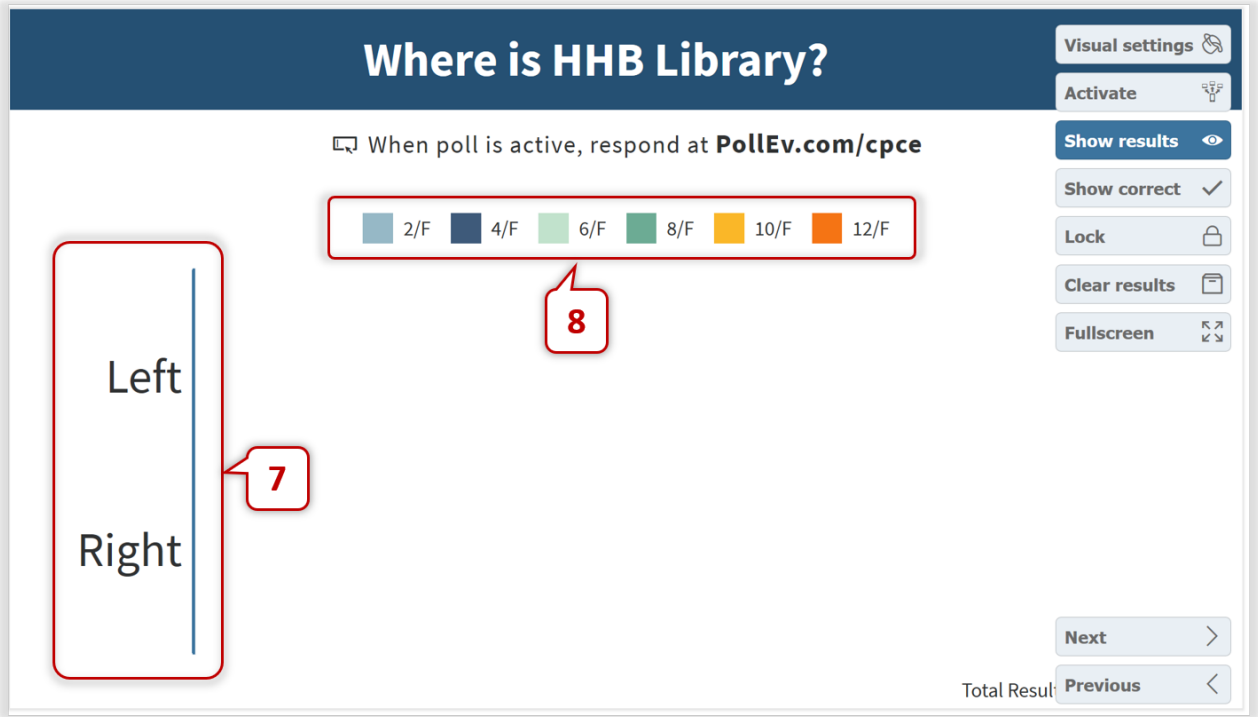


3 Select the **Multiple Choice poll** which use to divide students into separate group.

4 Show "Did not respond": It will shows the percentage or count of those students who have vote to the poll which use to divide students into separate group but have not answer in this poll.

5 Show percentages: You may choose to show the number by percentages or counts.

6 Adjust for unequal team sizes: You may choose to show the axis by number of votes or percentages.

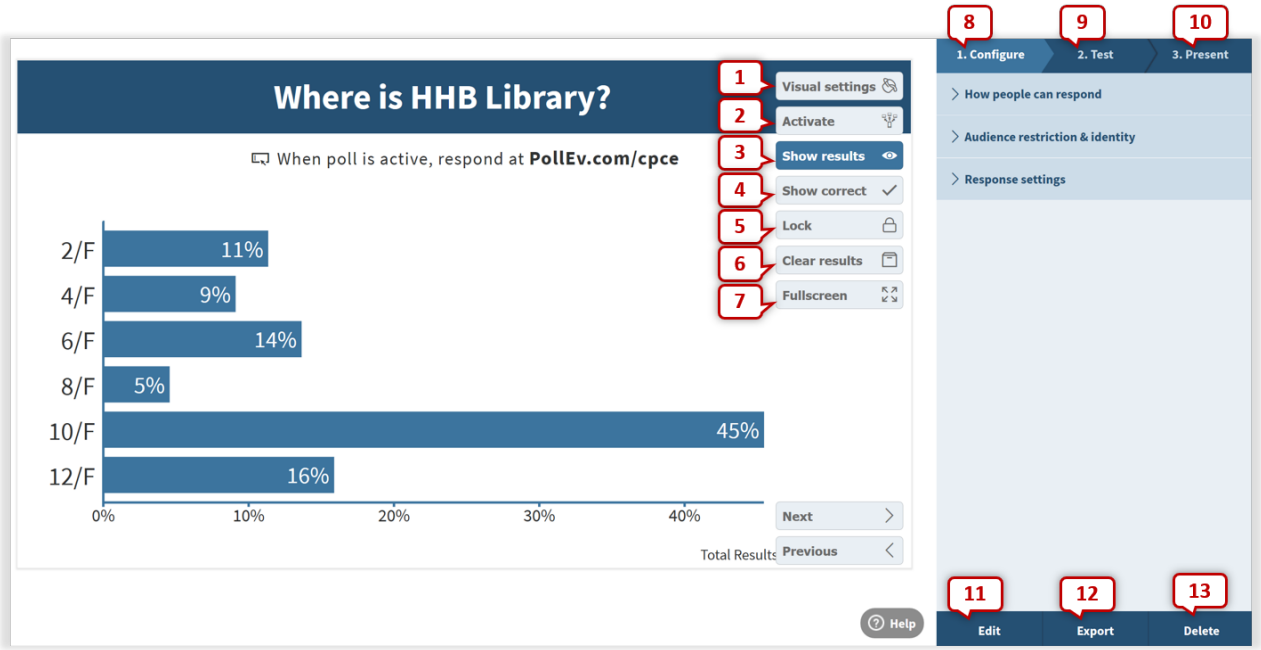


7 Y-axis shows the group name

8 X-axis shows the choices legend.

5.7 Poll Configuration

Poll Configuration Page



1 **Visual Setting:** Chart settings.

2 **Activate:** You may find the respond link here.

3 **Show results:** Show or hide the result.

4 **Show correct:** Show or hide the corect answer (if any).

5 **Lock Poll:** Lock the poll to prevent responses.

6 **Clear Results:** Clear the result of this run but not recommand to clear the poll result here. Details please find at 5.19 Archive Poll Result.

7 **Enter Full Screen:** Enter full screen.

8 **Configure:** Poll front end setting.

9 **Test:** Preview of the poll.

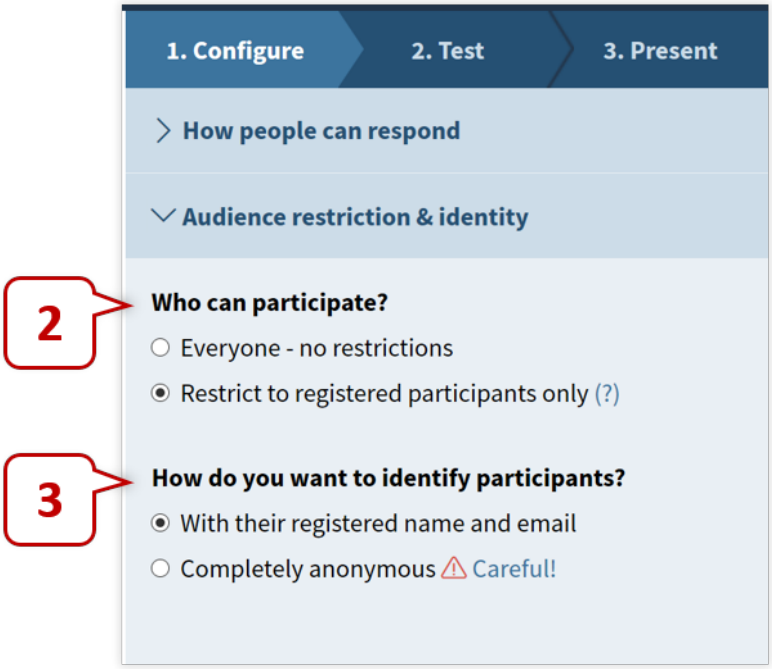
10 **Present:** How to present/Share.

11 **Edit:** Please refer to [5.4 Edit Poll] for details.

12 **Export:** Export different type of files.

13 **Delete:** Click here to delete the poll.

5.7.1. Visual Setting



1 **Chart Type:** Bar/Column/Donut.

2 **Color Scheme:** Text color and Background color.

3 **Heat Map:** Short and Long bar color.

4 **Font:** Font Style.

5 **Voting instruction:** Show or hide the response link.

6 **Title:** Display of the title and the text color.

7 **Background:** Background color.

8 **Archive:** Show this run result or archived result.

9 **Bar:** Bar color and x, y-axis color.

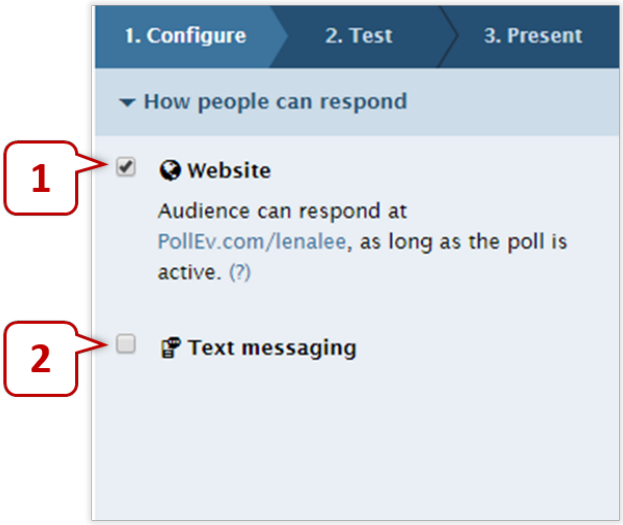
10 **Axis & Labels:** Axis setting.

11 **Instructions view settings:** Another view settings.

12 **Total results:** Total number of responses.

5.7.2. Configure Poll

5.7.2.1. How people can respond



1 **Website:** The website includes all the active polls.

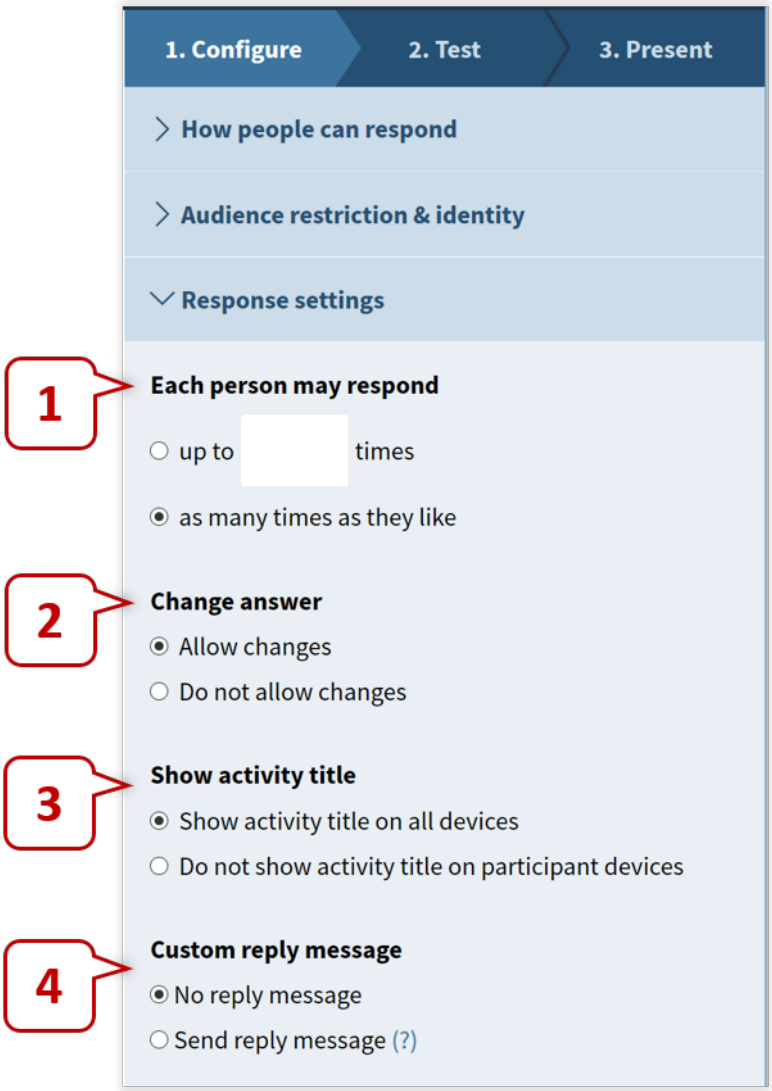
2 ITU is strongly <u>NOT</u> recommend teacher use text respond, Teacher may unchecked the text messaging respond in default setting.

5.7.2.2. Audience restriction & identity

1 **Who can participate? :** Determine it is open for public or only for users.

2 **How do you want to identify participants? :** Click if you want your participants to respond in anonymity.

5.7.2.3. Response settings



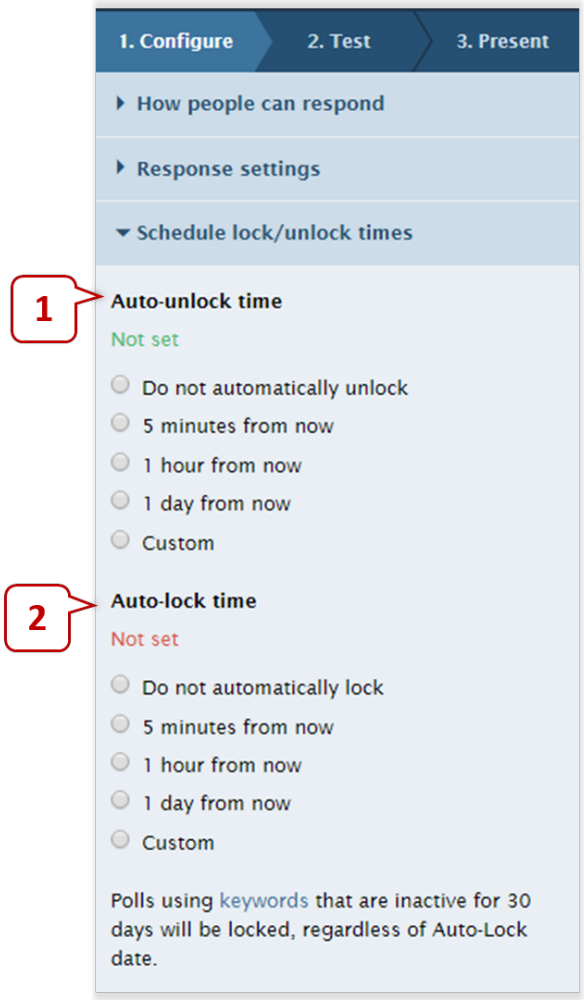
1 **Each person may respond:** The number of times that user can responses.

2 **Change Answer:** Allow user to correct their response.

3 **Show activity title:** Show or hide the activity title(question) on all devices.

4 **Custom reply message:** Tick if you want to send a notification to the user after they respond to the poll.

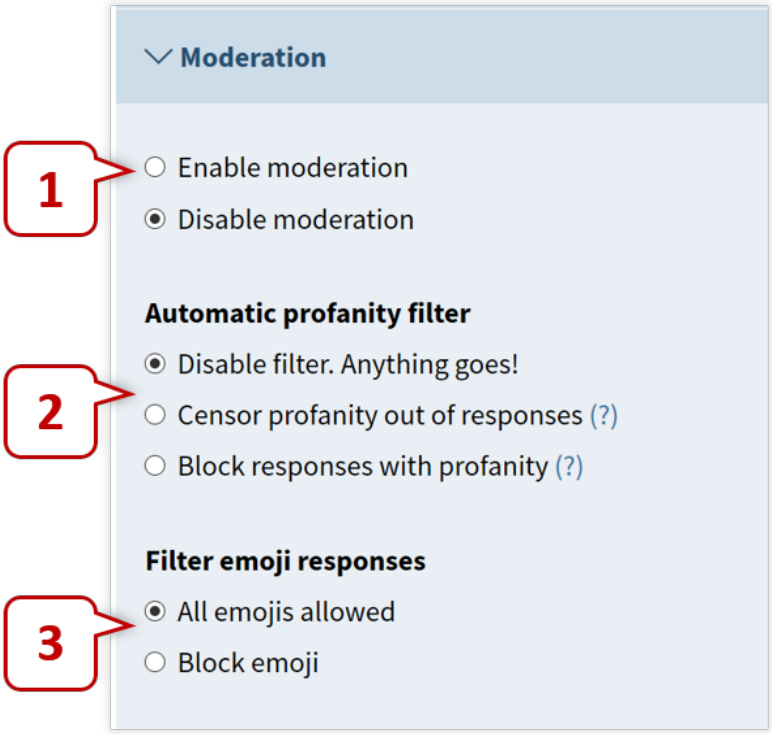
5.7.2.4. Schedule lock/unlock times



1 **Auto-unlock time:** Set auto unlock time for users.

2 **Auto-lock time:** Set auto lock time for users.

5.8 Moderation Settings



Moderation is only available in free text poll.

- **Enable moderation**: You can filter the received responses and show all selected responses on the screen.
- **Disable moderation**: All received responses will show on screen without teachers' filtering.

As students can answer what they want in free text poll, you can enable “Automatic profanity filter” function. There are three types of “Automatic profanity filter” in Poll Everywhere.

- **Disable filter. Anything goes! (Default Setting):** Show all responses without system filtering.
- **Censor profanity out of responses:** Responses include profanity word(s) will be replaced as ***.
- **Block responses with profanity:** Once you activated this function all responses included profanity word(s) will be unable to show on the screen. If this function activated but the profanity still showed on the screen, users may need to enable the moderation function to hide that profanity word(s).

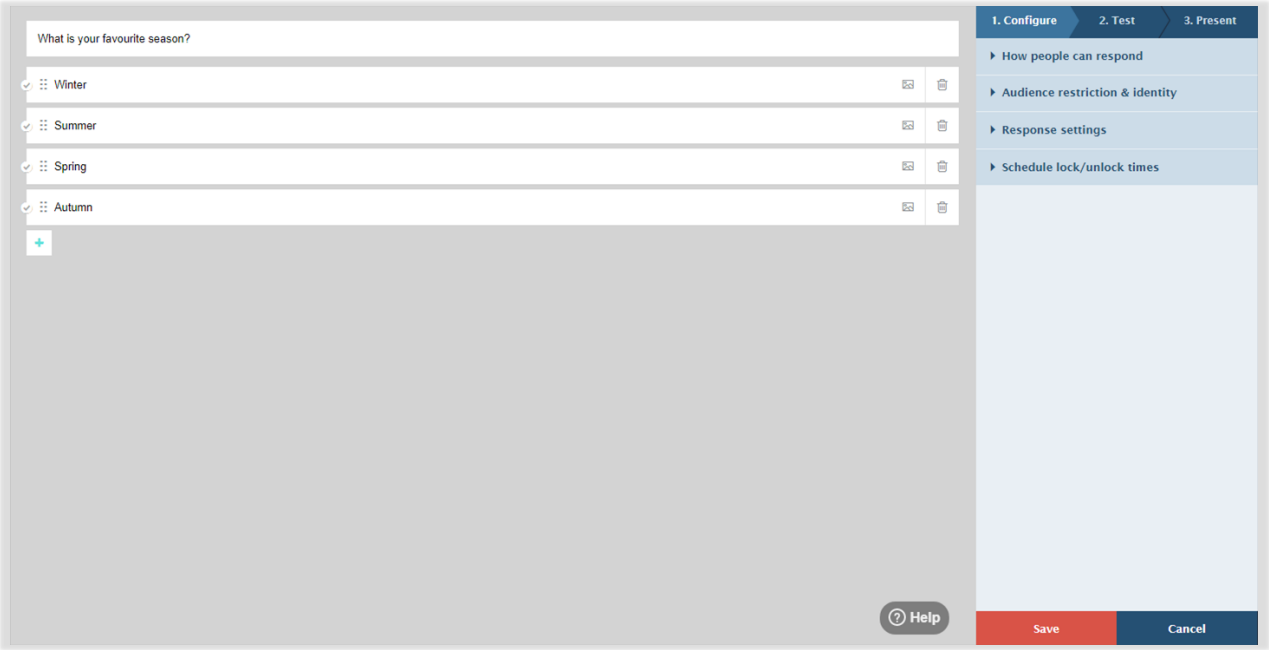
Apart from filtering the wording, you can also filter emoji responses with two options.

- **All emoji allowed:** Allow to responses by emoji.
- **Block emoji:** Disallow emoji responses, the sentence of "Your response can't be blank" will show after responses by emoji.

5.9 Edit Poll

1 Choose the poll you want to edit.

2 Press the "Edit" hyperlink.

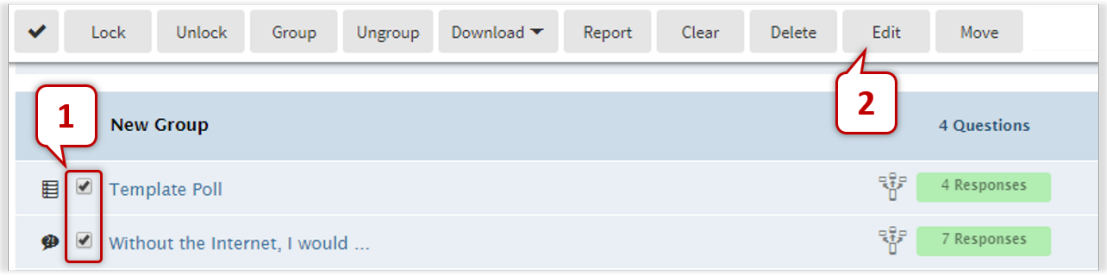


You may see the edit page now.

5.10 Apply Same Visual Settings

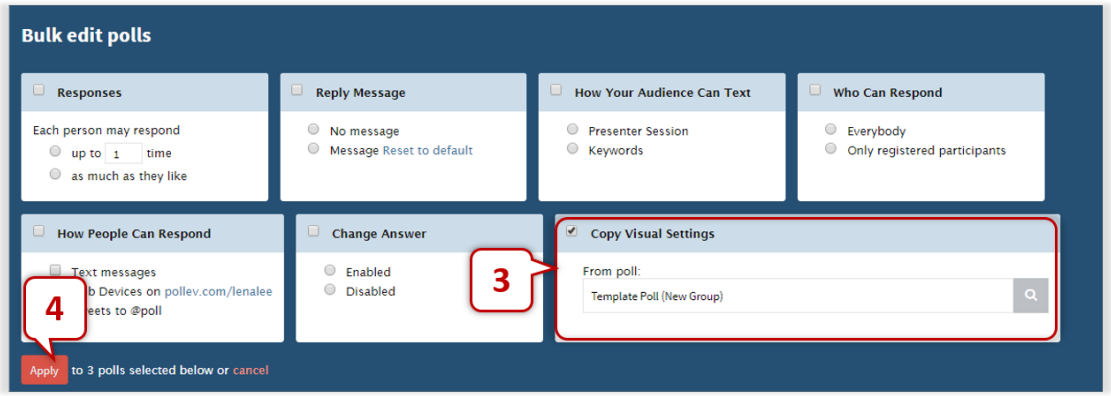
Create a poll as a template poll to let other polls to copy.

Method 1: For single or several poll(s)



1 After created a template poll, visit your My Polls page, select the poll you would like to apply visual settings.

2 Click the button of "Edit".

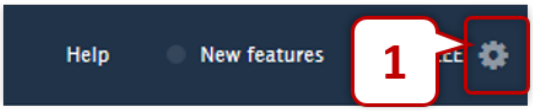


3 Select copy visual settings from that created template poll then search.

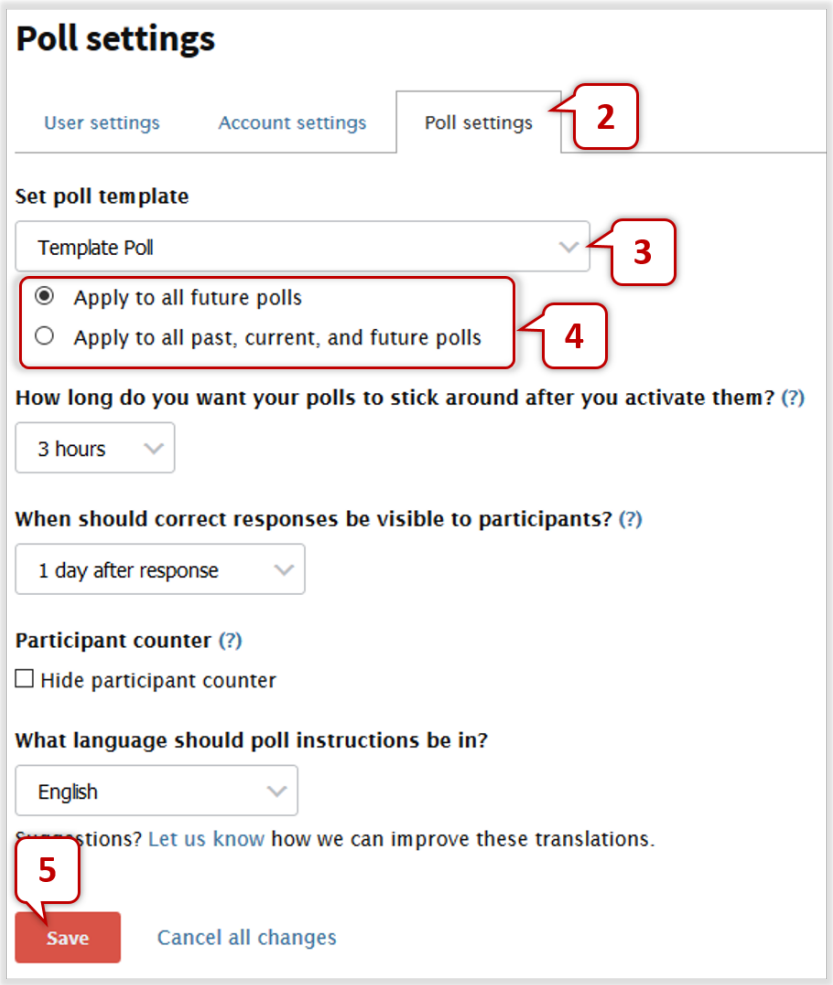
4 Click the button of "Apply".

Method 2: For all past, current, and future polls

You can also set a default style for your polls in the Settings menu. All new polls will have the same visual settings (e.g., colors, fonts) as the poll you select as your template poll. You can also choose to update all existing polls to match the template poll.



1 After created a template poll, visit your My Polls page, click the button of "Settings" from the top right corner.



2 Select "Poll settings".

3 Click Set, and select the poll you would like to use as the template.

4 Set poll template apply to all future polls or all past, current, and future polls.

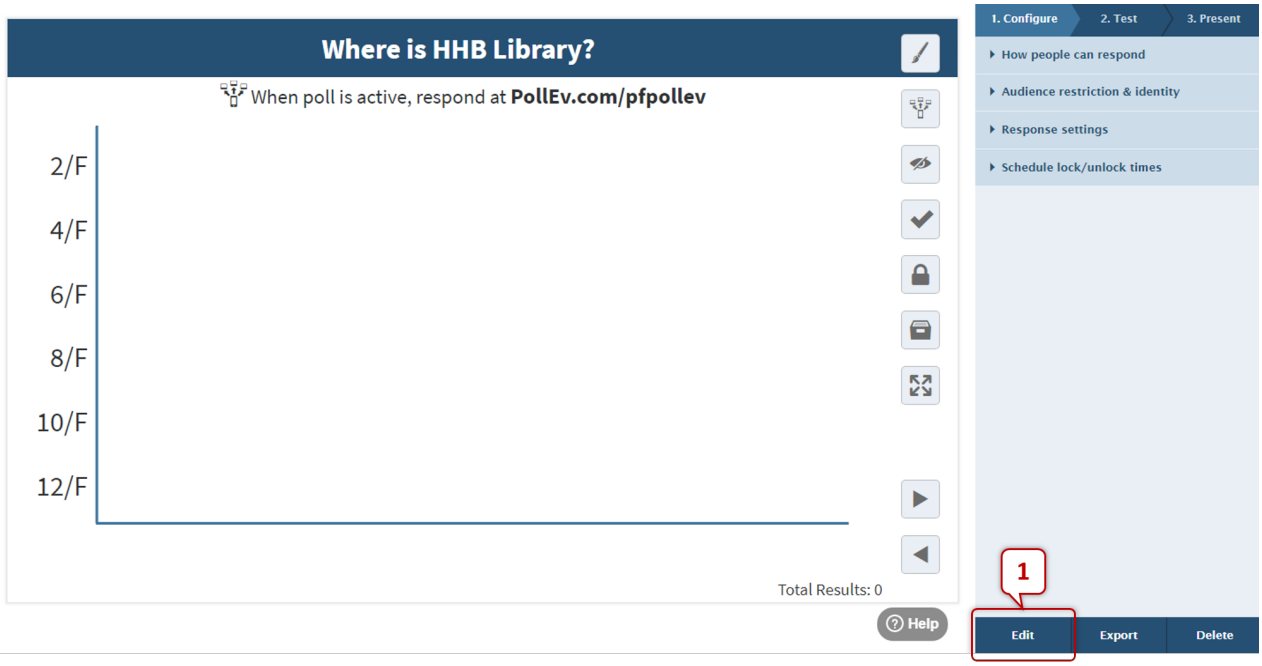
5 Click the button of "Save".

5.11 Grade Incoming Responses

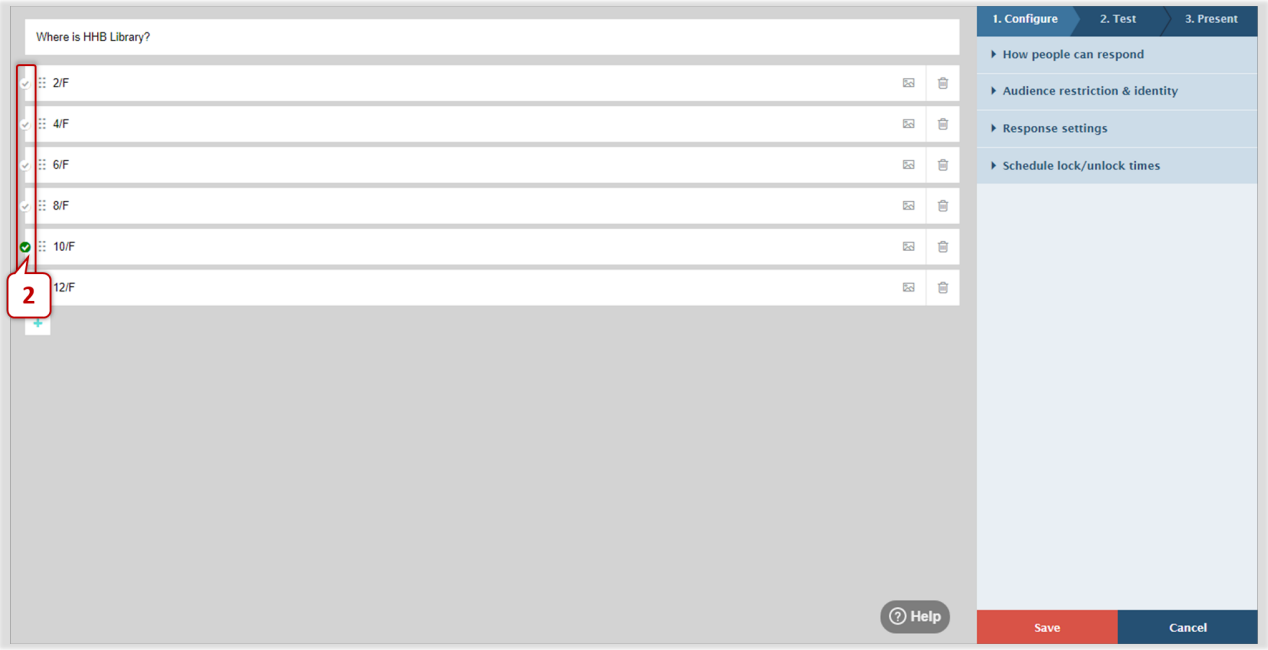
Poll Everywhere allows teachers to use the grading function to grade the incoming response in **Multiple Choice Poll**. Teachers can use the **Gradebook** to generate report with grade.

1. How to Set Up the Grading Function for a Poll?

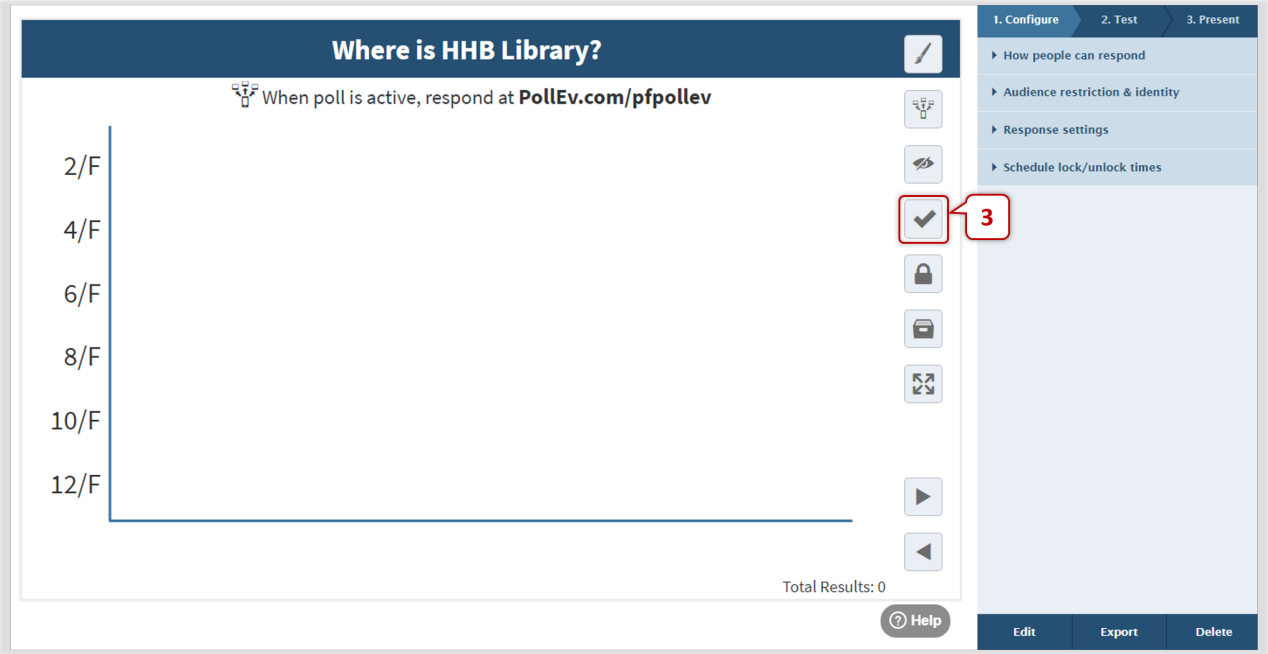
You can mark the correct answer with the gray checkmark right on the poll creation menu both in website or PowerPoint plug in.



1 Open your poll and click edit.

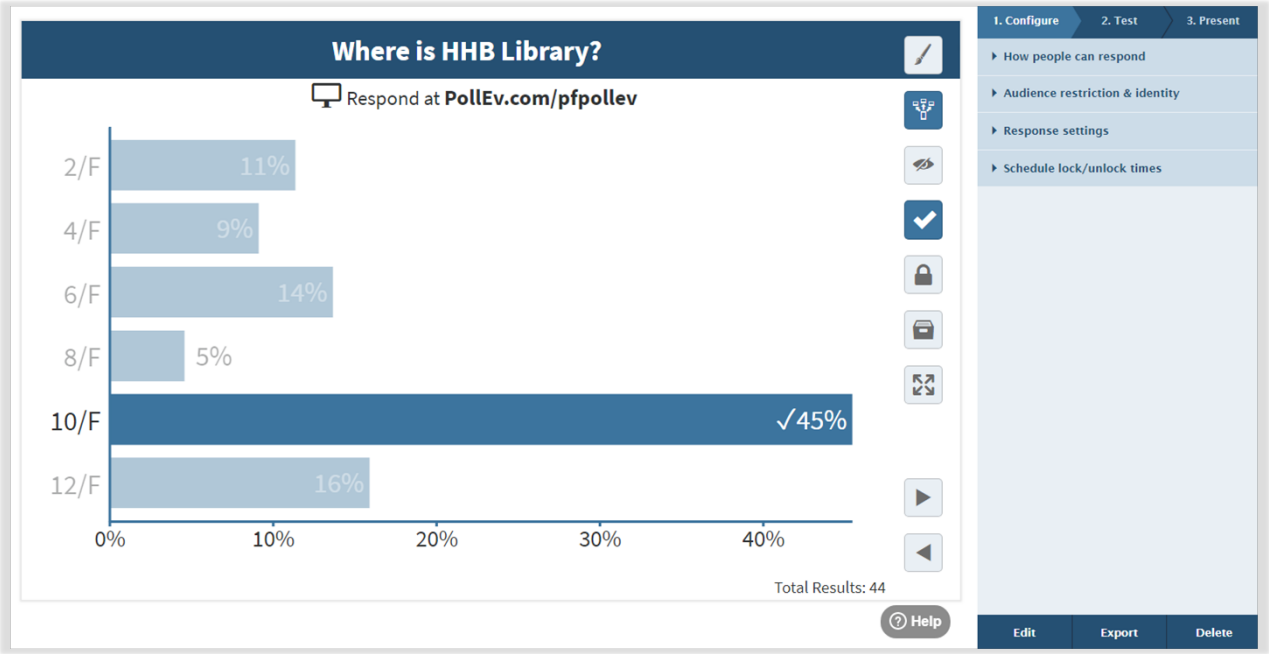


2 Click the "Tick" to choose the correct answer(s) then save.



3 The "Toggle Correctness" button will appear after you choose and save the correct answer(s). Make sure the "Toggle Correctness" button keep in grey before you want to show the correct answer(s).

2. How to Show the Correct Answer(s) of the Poll?

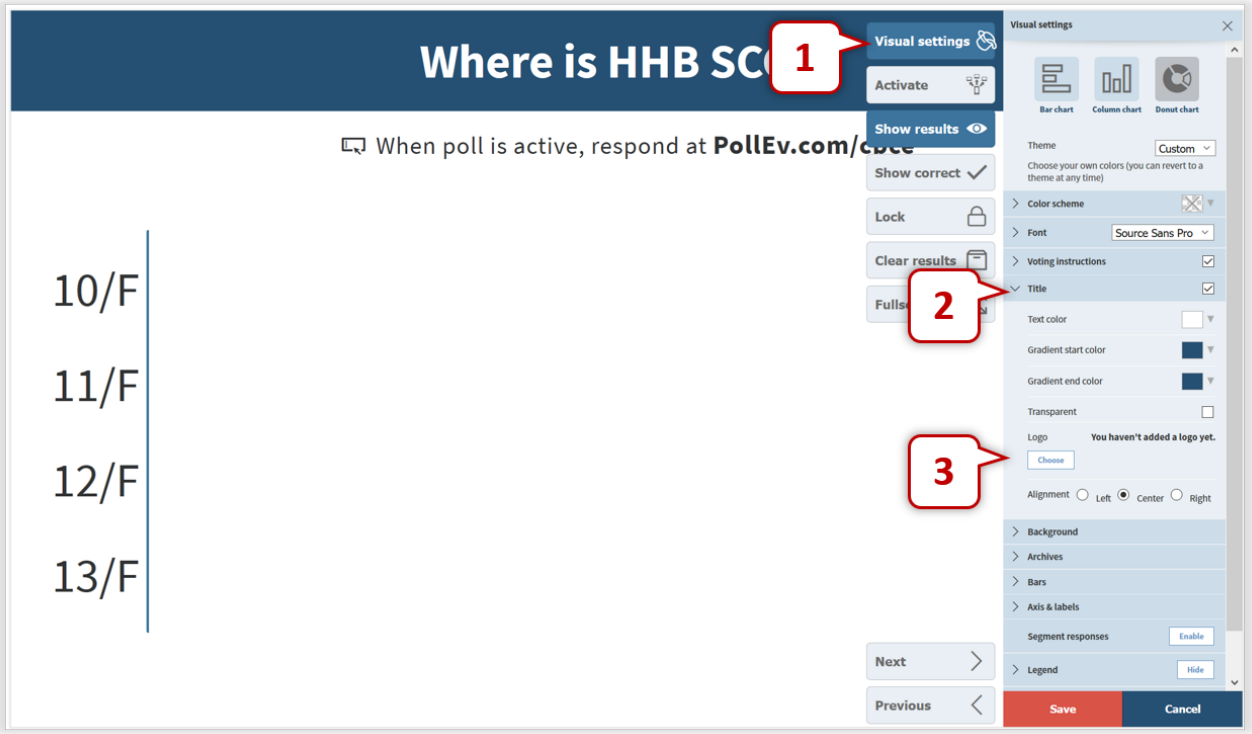


1 Once the poll is finished, show the correct answer by clicking "Toggle Correctness" button. The "Toggle Correctness" button will turn to navy after you clicking the button. And the correct answer(s) will be highlighted in green.

5.12 Add Image to the Poll Title

You can add one image to your poll title by following the steps below:

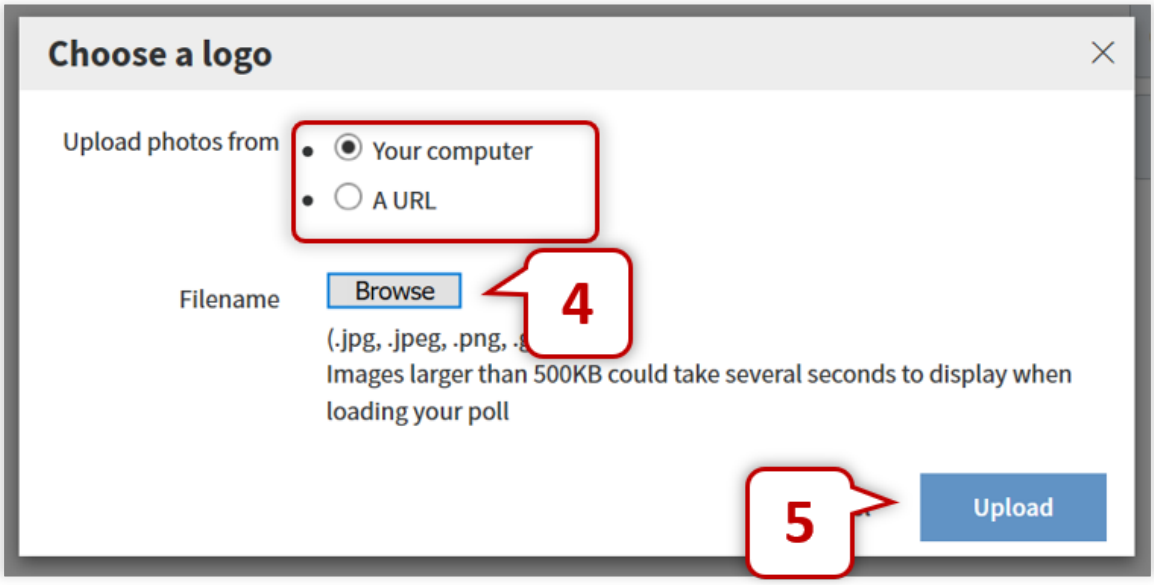
Go to My Polls page, select the poll that you would like to have picture in question.



1 Click the "Visual Settings" button.

2 Click "Title", then find "Logo".

3 Click "Choose".



4 Browse the image that you would like to upload.

5 Click "Upload".

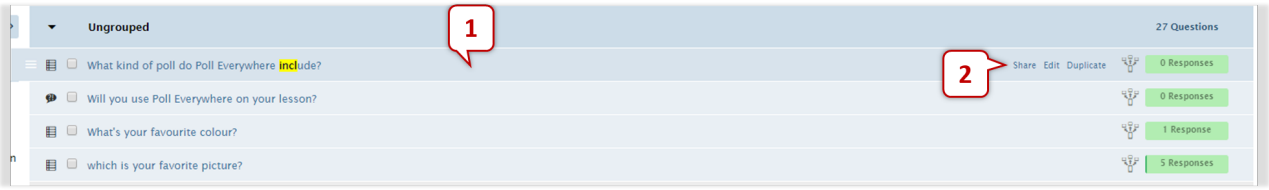
The image will be shown on the poll title after a successful upload.

5.13 Share Poll

"Share Poll" function allowed users to share their polls to other users. After they shared the polls to other users, the received users can reuse the poll to collect responses. If you need to share the polls to other users, please contact ITU helpdesk at 3746 0818(HHB) or 3746 0819(WK) or email to pfitoper@cpce-polyu.edu.hk.

5.14 Share Poll Response Link

Other than the instant response link(PollEv.com/username), you can share the poll link to other users for them to answer the poll after the class.



1 Choose the poll you want to share.

2 Press the "Share" hyperlink.

You may use the upper link to response the poll.

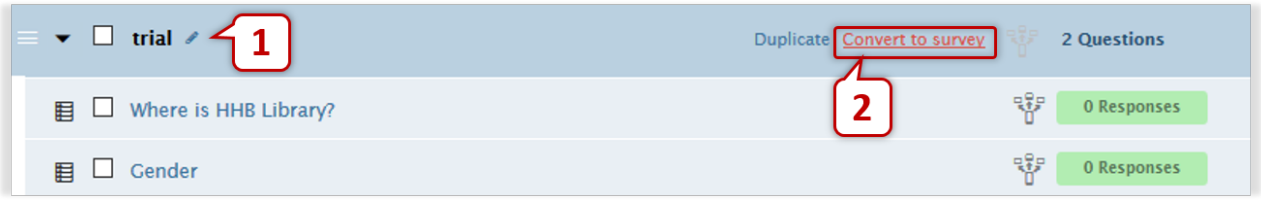
5.15 Share Survey

1 Choose the survey you want to share.

2 Press the "Share" hyperlink.

You may use the upper link to response the survey.

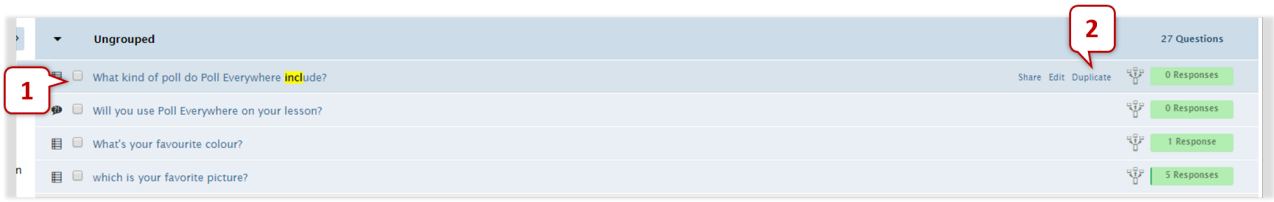
5.16 Convert Grouped Polls to Survey



1 Choose group of polls you want to share.

2 Convert your group of polls to survey by press the "Convert to survey" next to the survey's name.

5.17 Duplicate Poll

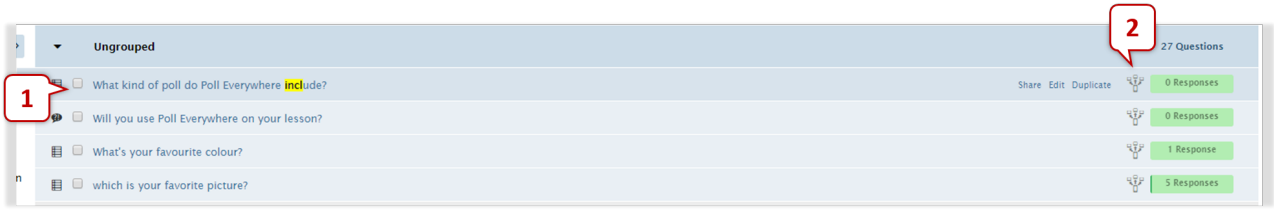


1 Choose the poll you want to copy.

2 Press the "Duplicate" hyperlink.

You may see a copied poll in the bottom of the group.

5.18 Activate/ Deactivate Poll

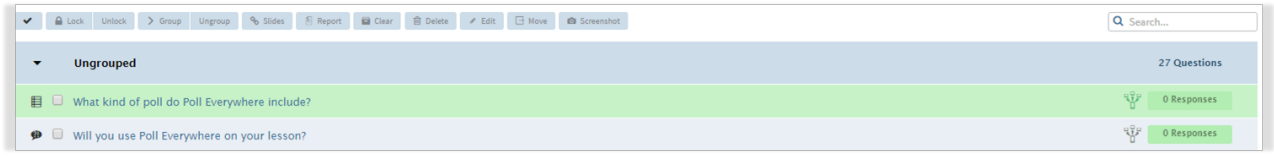


1 Choose the poll you want to active/deactivate.

2 Press the activation icon.

Success to activate: You may see the row color turned Green.

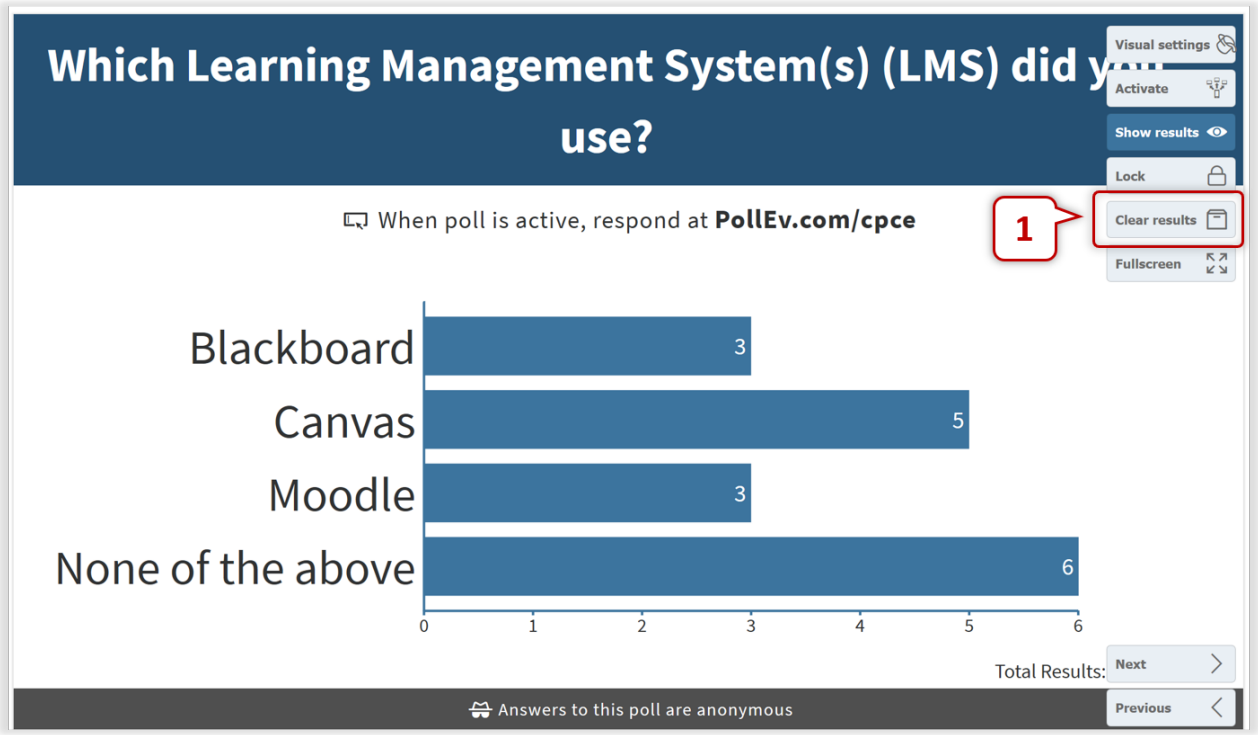
Success to deactivate: You may see the row color turned grey.



5.19 Archive Poll Result

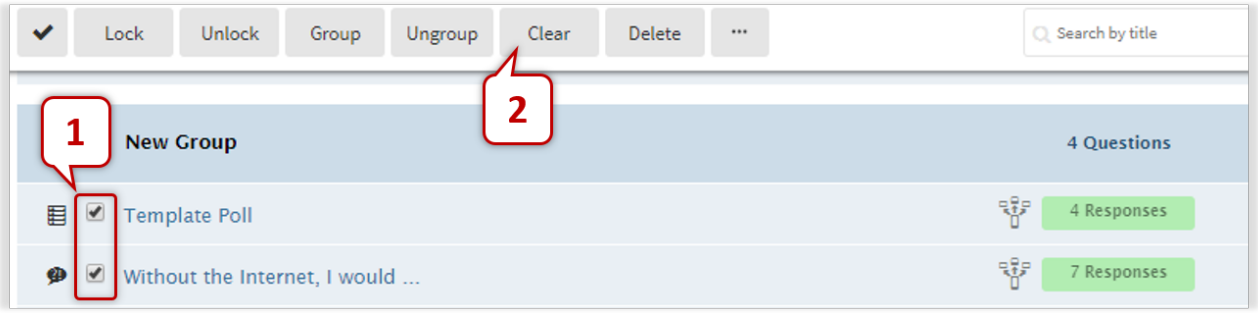
Archive a poll's results so that no responses are shown on screen. There are two methods to achieve poll responses.

Method 1: **This allows you to clear results for only that poll.**



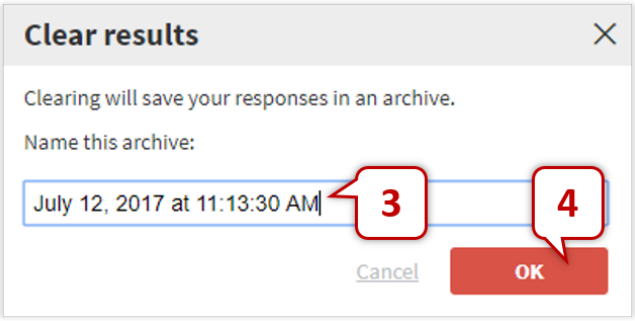
1 Open the poll, click the "Clear" results icon.

Method 2: **This allows you to clear results from several polls at once.**



1 Visit your My Polls page. Select the polls that you would like to archive the results.

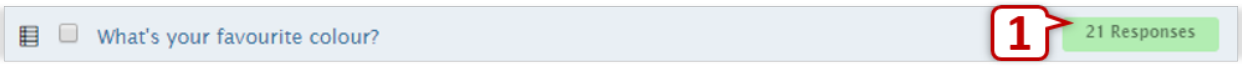
2 Click the "Clear" results icon from the top.



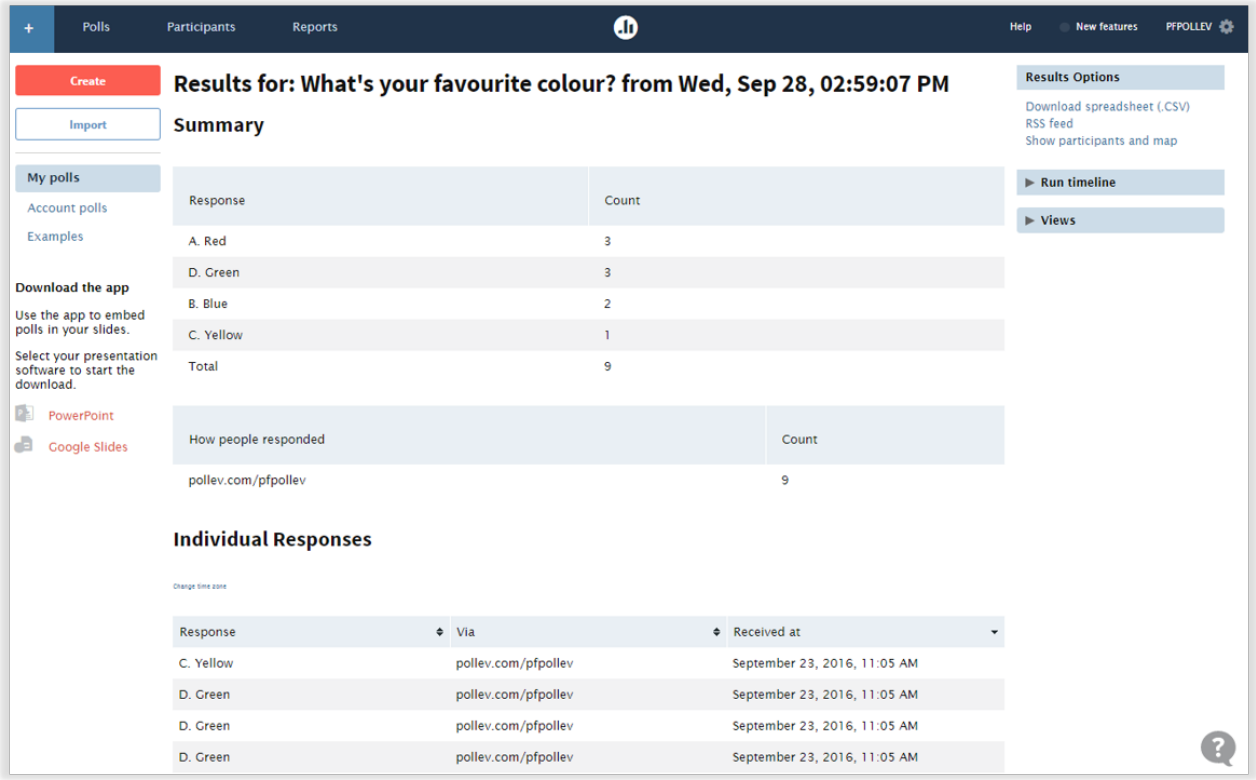
3 Rename the archive results.

4 Click the “OK” results icon.

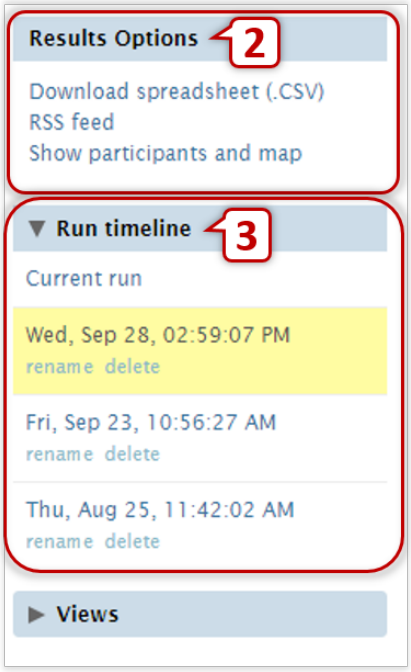
5.20 View Responses



1 Visit your **My Polls** page. Click "Responses" box across from any poll.

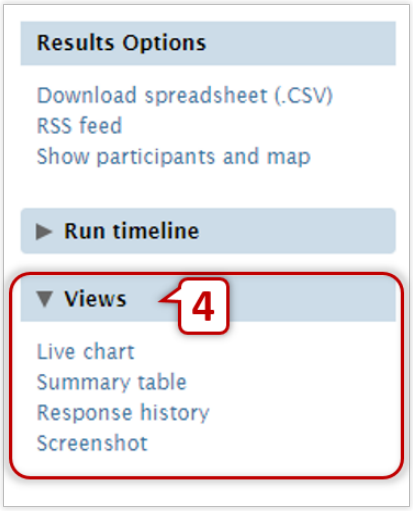


Response history is shown as above screen.



2 Click "Download spreadsheet" to save the data.

3 Click "Run timeline", select the data archived or current run to get the responses history.



4 Click "Views" to conduct live chart, summary table, response history or screenshot.

6 Working on Poll in PowerPoint Add-in Version

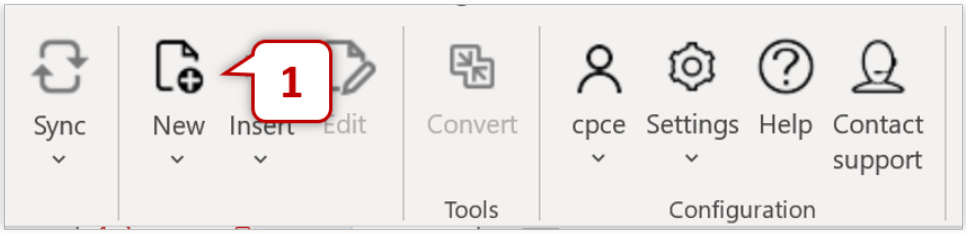
Welcome to the Poll Everywhere User Manual, teachers can create and insert polls by using PowerPoint Add-in.

6.1 Create Poll

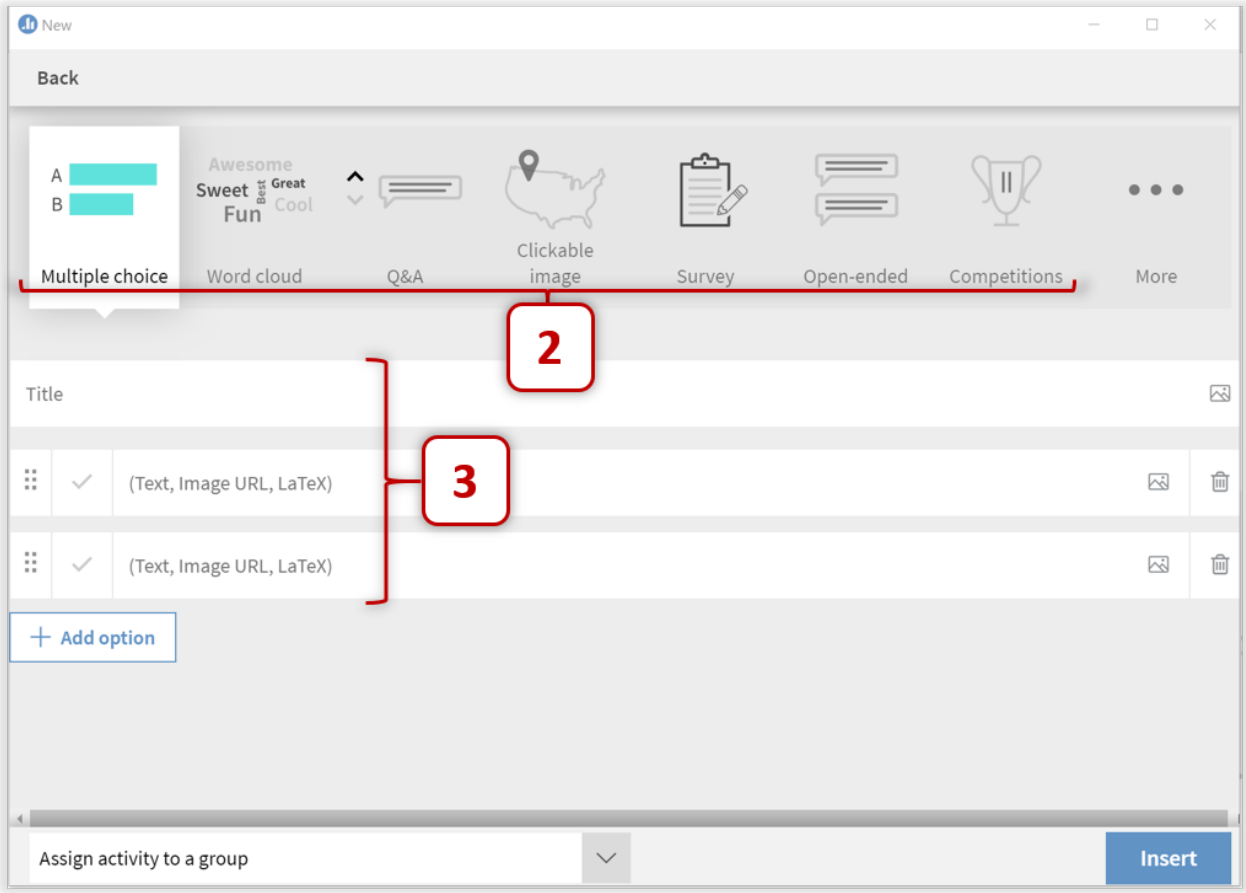
6.2 Insert Poll

6.3 Covert Poll

6.1 Create Poll



1 Press "New" to create a new poll.

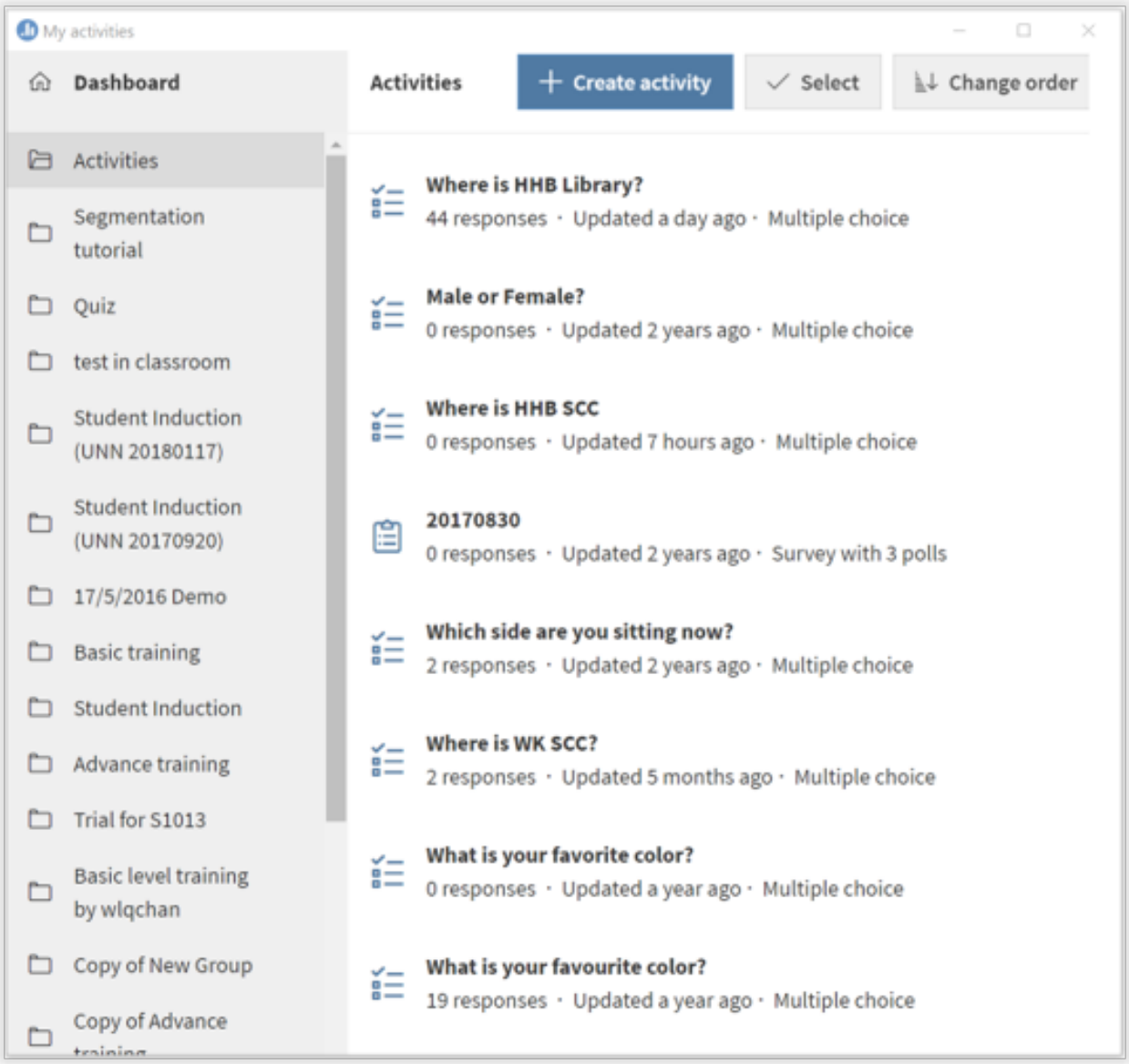


2 Choose the type of response. And enter the answer if necessary.

3 Input the whole Question.

6.2 Insert Poll

1 Press "Insert" to insert a new poll.



2 Choose the poll(s) you want to insert in the PowerPoint.

7 Working on Poll in App Version

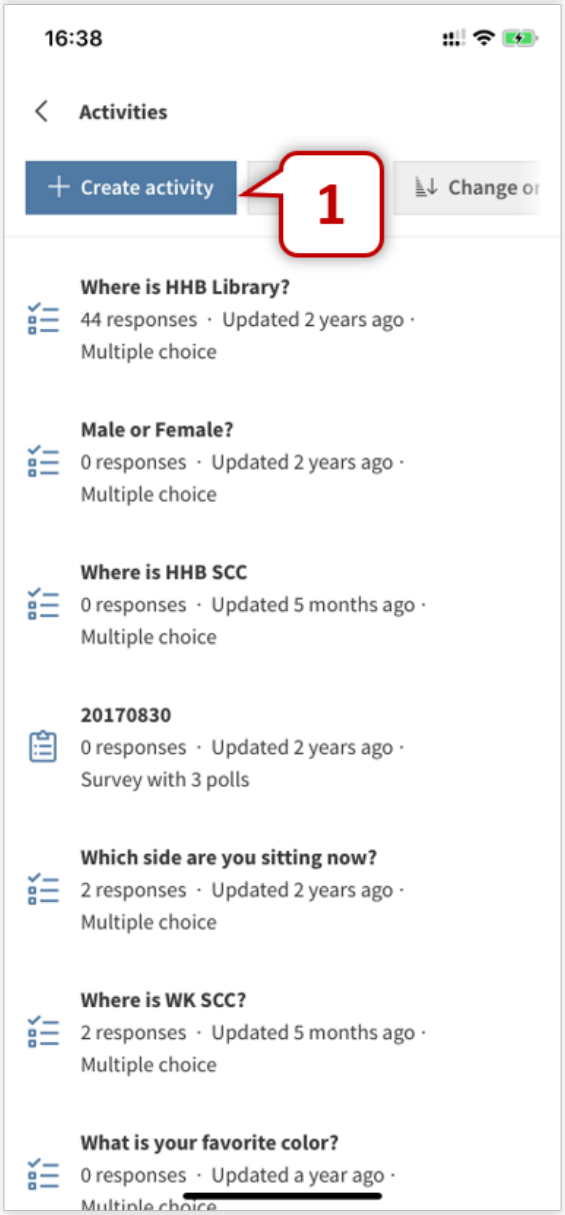
Welcome to the Poll Everywhere User Manual, teachers can create and edit polls by app version.

7.1 Create Poll

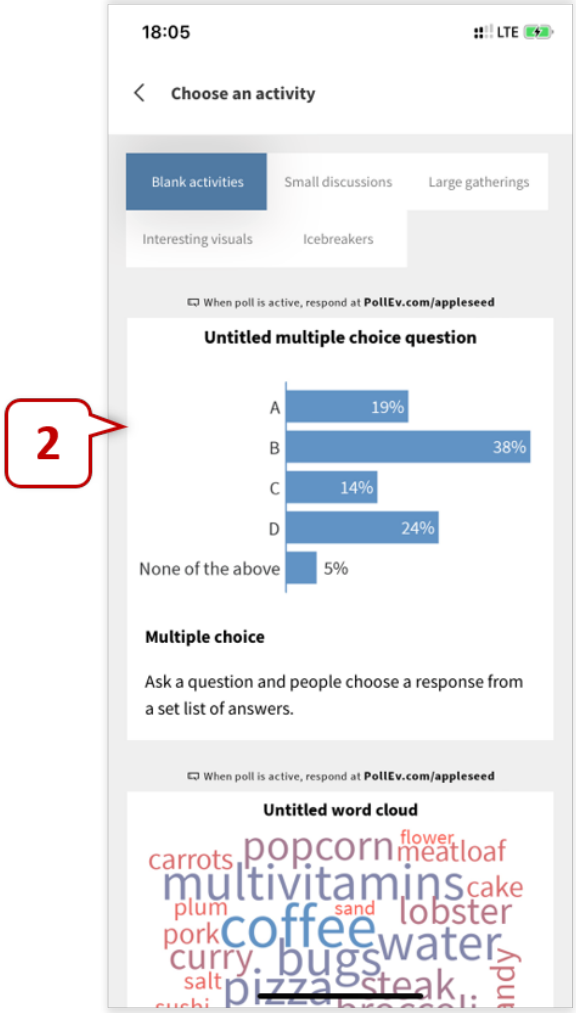
7.2 Manage Poll

7.3 Remote PowerPoint slideshow

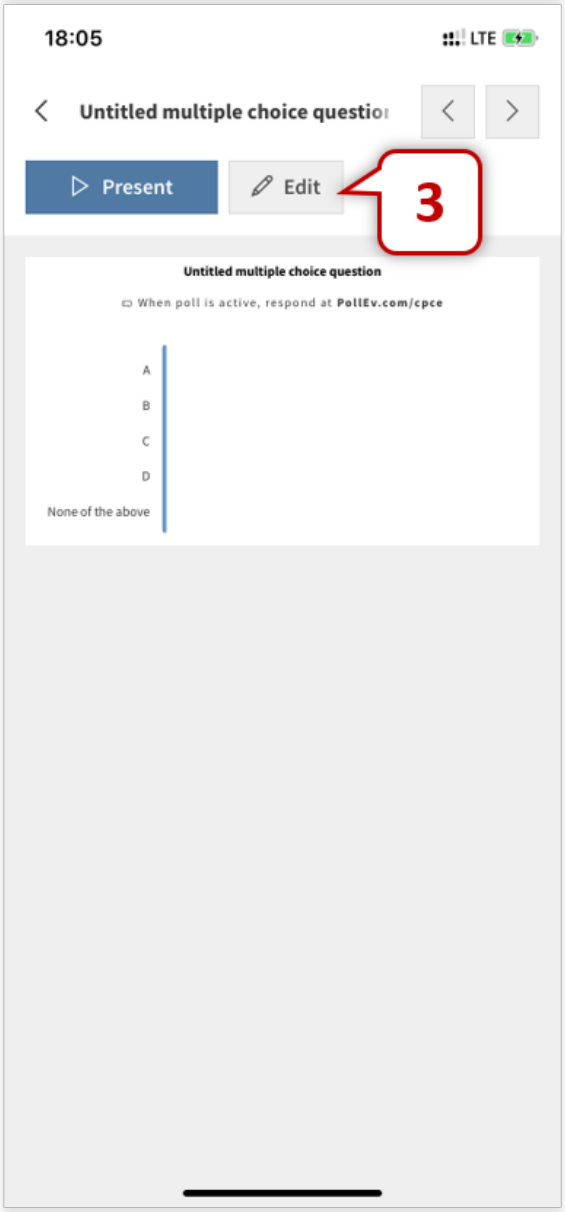
7.1 Create Poll



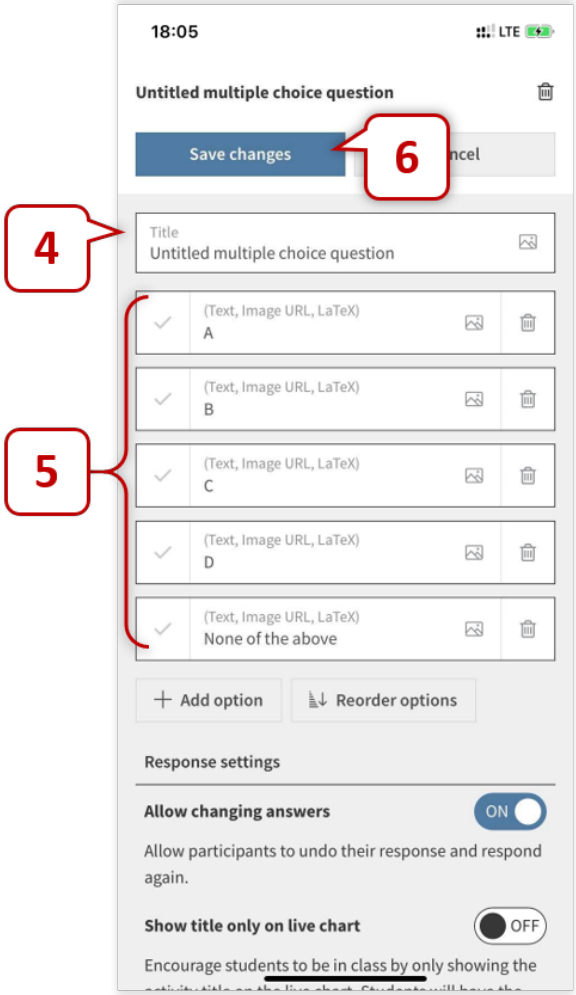
1 Open the app and click "+ Create activity".



2 Choose the poll type you need.



3 A blank poll will be created. Click "Edit" to edit the question and choice.

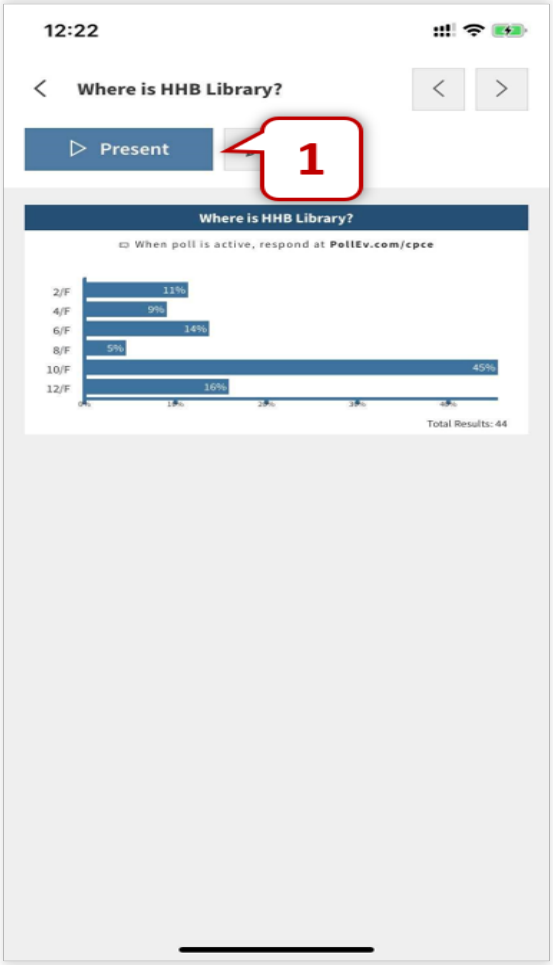


4 Edit the question.

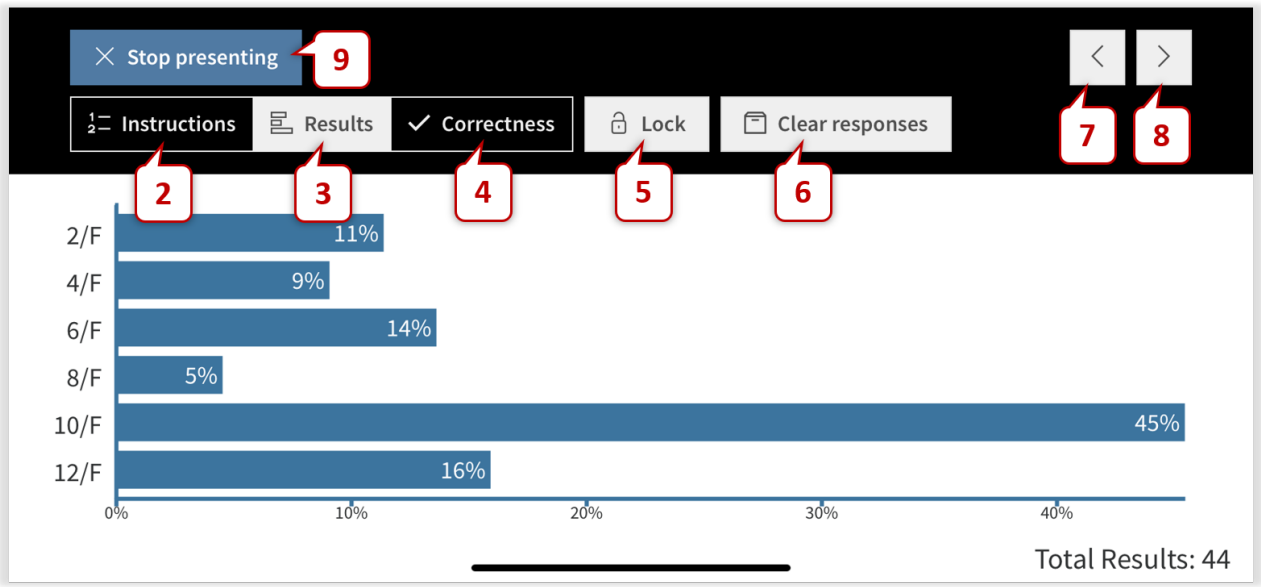
5 Edit the choices.

6 Click the button to "Save changes" to finish the poll setting.

7.2 Manage Poll



1 After open the app the choose the poll, click "Present".



2 Instructions: The poll responses will be hidden. Teachers can provide the instruction of this question.

3 Results: Show the result.

4 Correctness: Show or hide the corect answer (if any).

5 Lock: Lock the poll to prevent responses.

6 Clear responses: Clear the result of this run but not recommand to clear the poll result here. Details please find at 5.19 Archive Poll Result.

7 Back to previous poll.

8 Go to next poll.

9 Stop presenting.

8 Report

Poll Everywhere support various report types. You can select the kind of report you want to make.

•

9.1 Types of report

9.2 Front Page of the report

9.3 Create a New Report

9.4 Create a New Report: Segmentation

9.5 Report Configuration

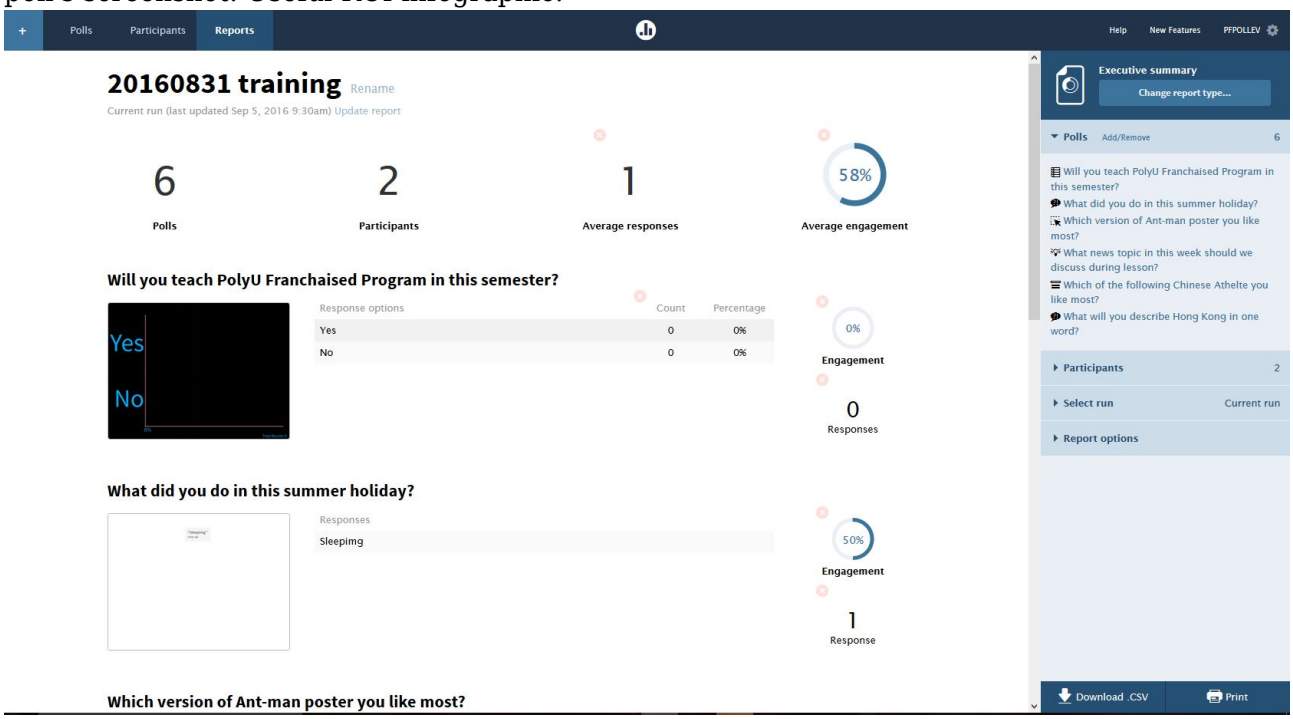
9.6 View Report

8.1 Types of Report

Poll Everywhere support various report types. You can select the kind of report you want to make.

9.1.1 Executive Summary

Visual big-picture overview. Shows engagement, total responses and participants, and each poll's screenshot. Useful ROI infographic.

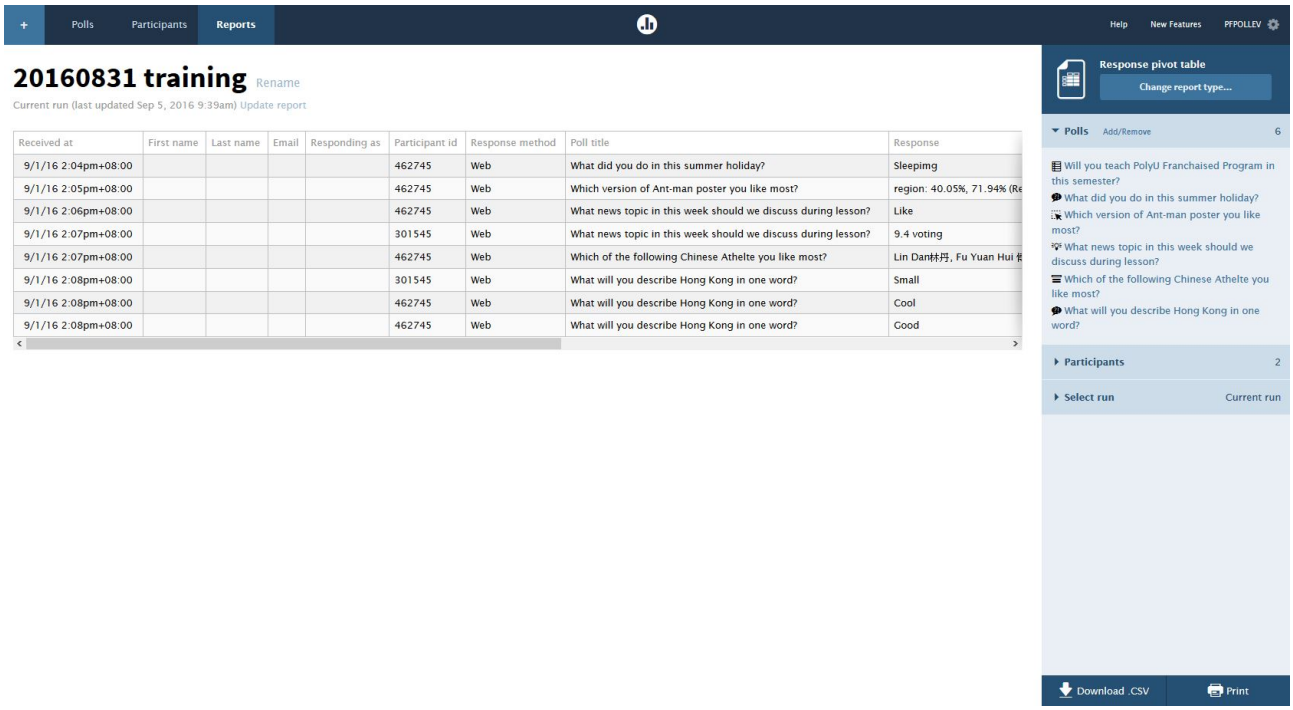


This report shows:

Summary of all polls	**Result per poll**
• Polls no. • Participants no. • Audience size • Average Responses • Average engagement rate	• Response options (MC/Ranking) • Response (Q&A/Open end) • Count • Percentage • Upvotes/ Downvotes no. • Rank • Engagment rate per poll • Responses per poll

9.1.2 Response pivot table

Full detail table with one row per response, perfect for exporting ti Excel pivot tables. Useful for grouping crosstabs, ore computing sums and averages.

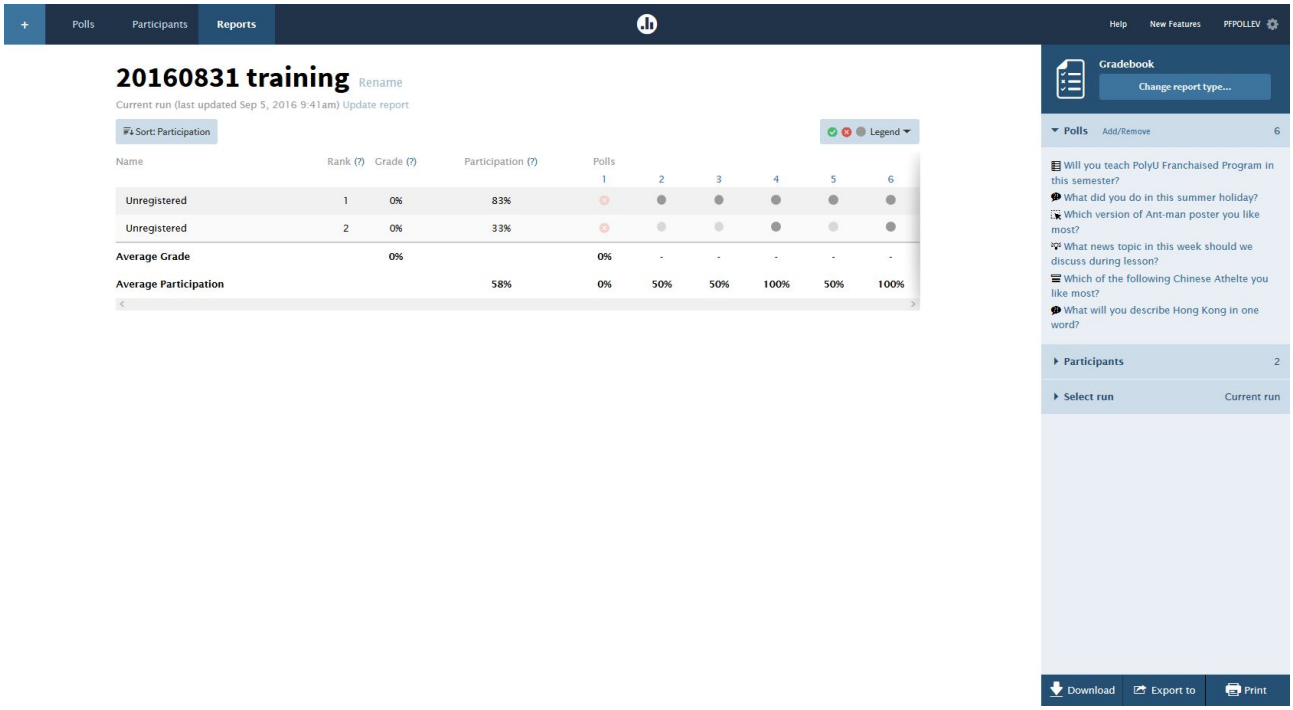


This report shows:

- Received at
- Participants name
- Participant id
- Response method
- Poll title
- Response
- Correct
- Approved
- Poll type
- Poll owner
- Poll group

9.1.3 Gradebook

Compact table with participants listed down the lest and questions across the columns. Shows scores, participation, and attendance. Sort by rank to use as a leaderboard.

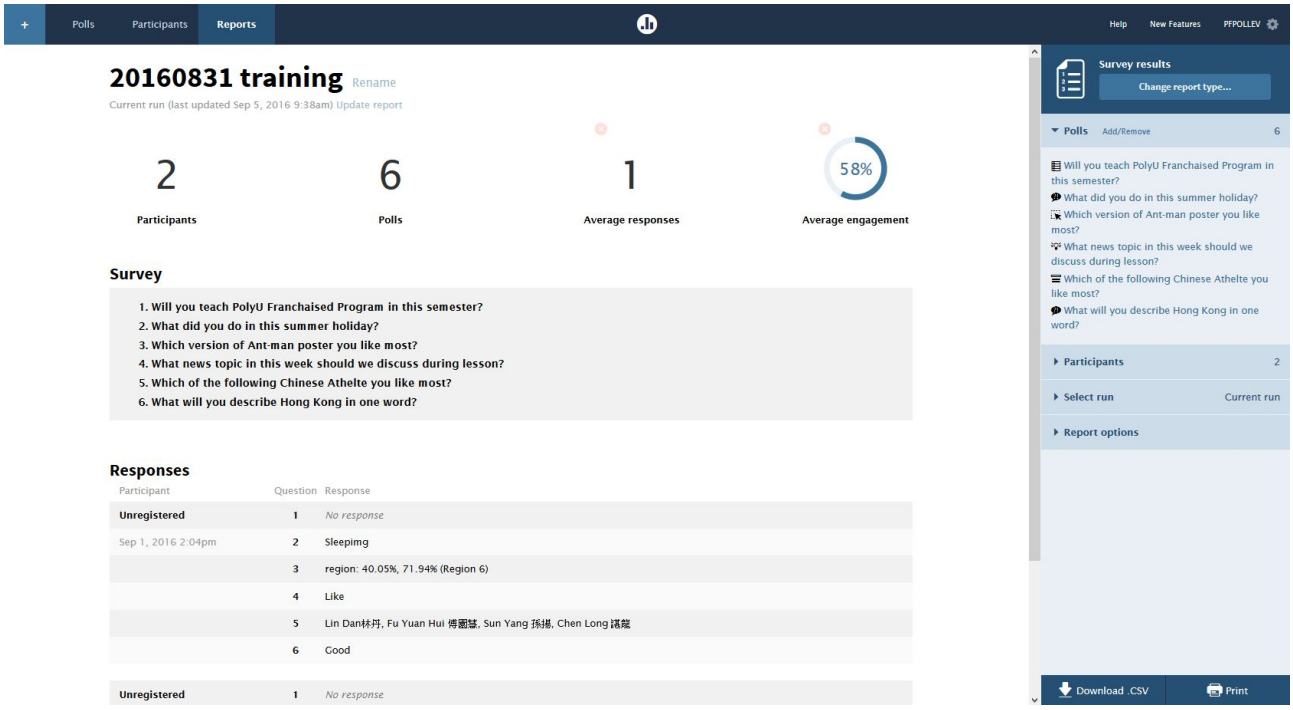


This report shows:

- Participant name
- Participant ranking (Sorts by correctness and speed across all poll)
- Grade per participant
- Participation per participant
- Polls (If participant have responded in that poll, the spot color will change to deep gray)
- Average Participation rate (all participant and per poll)

9.1.4 Survey results

One section per participant, one line per question. If a group of questions was used as a survey, use this report to view each participant's responses in order.

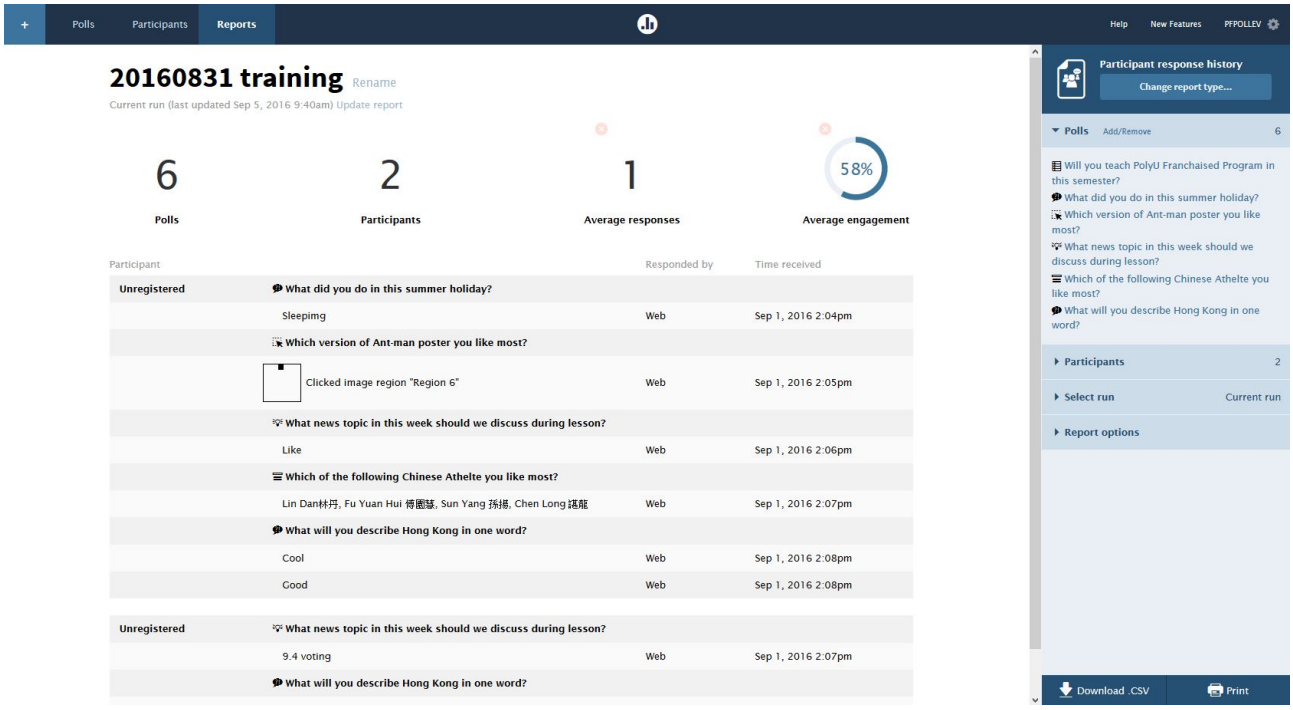


This report shows:

Summary of all polls	**Result per participant**
• Polls no. • Participants no. • Audience size • Average Responses • Average engagement rate	• Poll no. • Participant response(s)

9.1.5 Participants response history

One section per participant, one line per response. Shoes when and how each individual response was submitted.

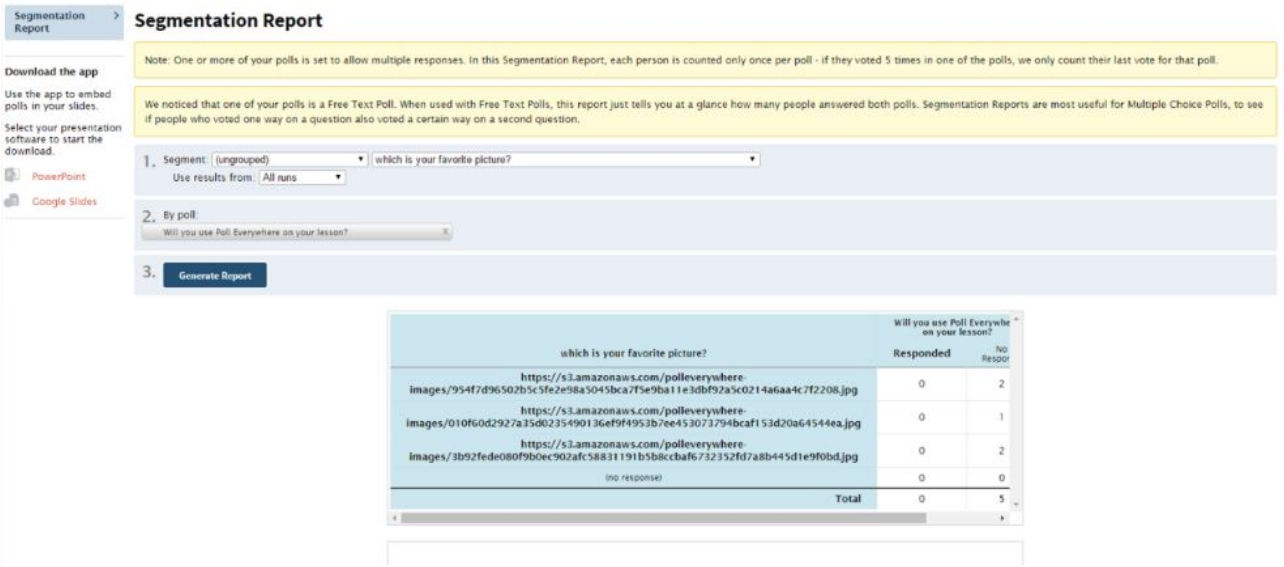


This report shows:

Summary of all polls	**Result per participant**
• Polls no. • Participants no. • Audience size • Average Responses • Average engagement rate	• Participant name • Poll Title • Participant response(s) • Responded by (Web) • Time Received

9.1.6 Segmentation

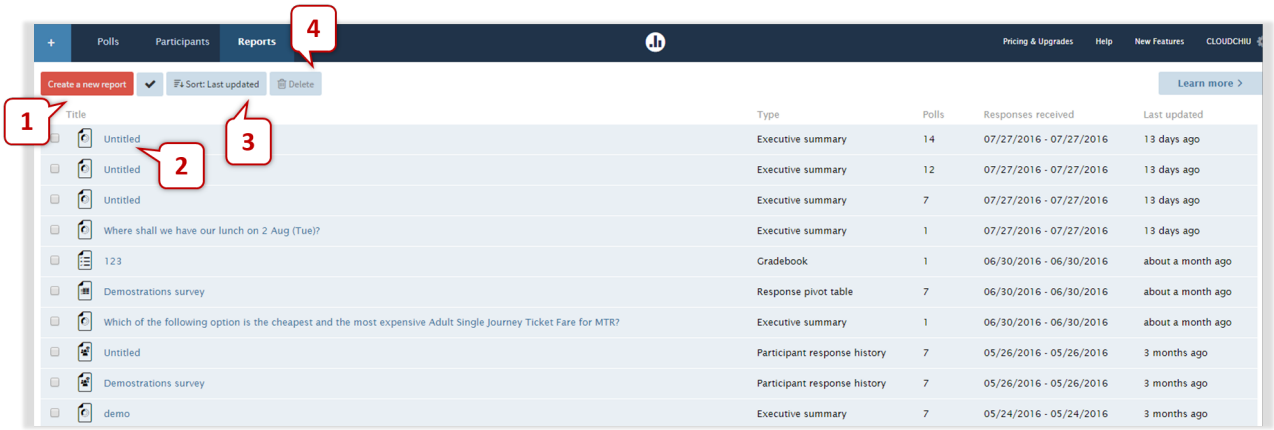
Flexible crosstab table and chart. Used for team competitions to graph team scores. Also used to group answers by a category, such as 'opinion by gender' or 'sales targets by region'.


Segmentation Report
Download the app
Use the app to embed polls in your slides.
Select your presentation software to start the download.
PowerPoint
Google Slides
Segmentation Report
Note: One or more of your polls is set to allow multiple responses. In this Segmentation Report, each person is counted only once per poll - if they voted 5 times in one of the polls, we only count their last vote for that poll.
We noticed that one of your polls is a Free Text Poll. When used with Free Text Polls, this report just tells you at a glance how many people answered both polls. Segmentation Reports are most useful for Multiple Choice Polls, to see if people who voted one way on a question also voted a certain way on a second question.
1. Segment: (ungrouped)
which is your favorite picture?
Use results from: All runs
2. By poll:
Will you use Poll Everywhere on your lesson?
3. Generate Report
which is your favorite picture?
Will you use Poll Everywhe on your lesson?
Responded
No Respor
https://s3.amazonaws.com/polleverywhere-images/954f7d96502b5c5fe2e98a5045bca7f5e9ba11e3dbf92a5c0214a6aa4c7f2208.jpg 0 2
https://s3.amazonaws.com/polleverywhere-images/010f60d2927a35d0235490136ef9f4953b7ee453073794bcaf153d20a64544ea.jpg 0 1
https://s3.amazonaws.com/polleverywhere-images/3b92fede080f9b0ec902afc58831191b5b8ccbaf6732352fd7a8b445d1e9f0bd.jpg 0 2
(no response) 0 0
Total 0 5

8.2 Front Page of the Report

You can enjoy the report function to generate and analyse the report result to adjust the teaching progress.

Front Page of the report



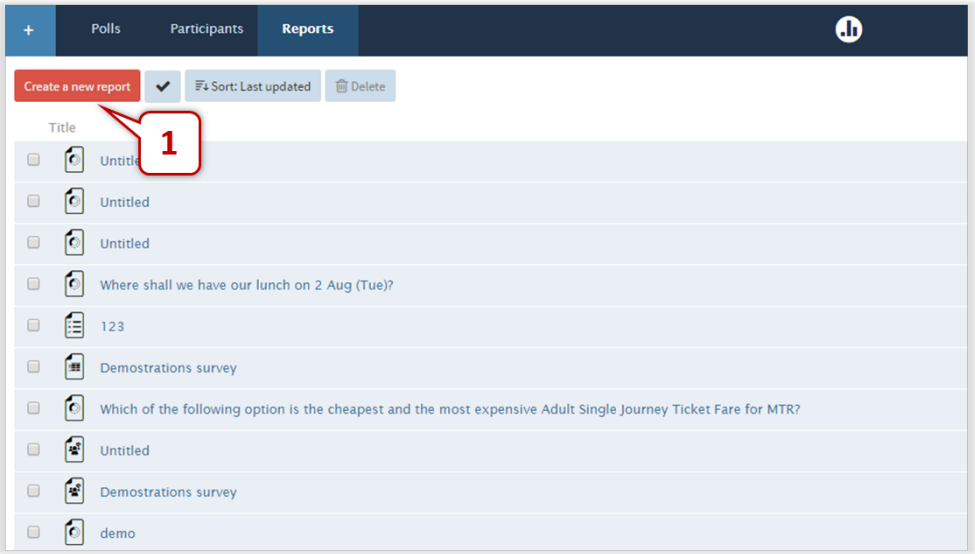
1 Add: Press to create a new report.

2 View: Press to view the report.

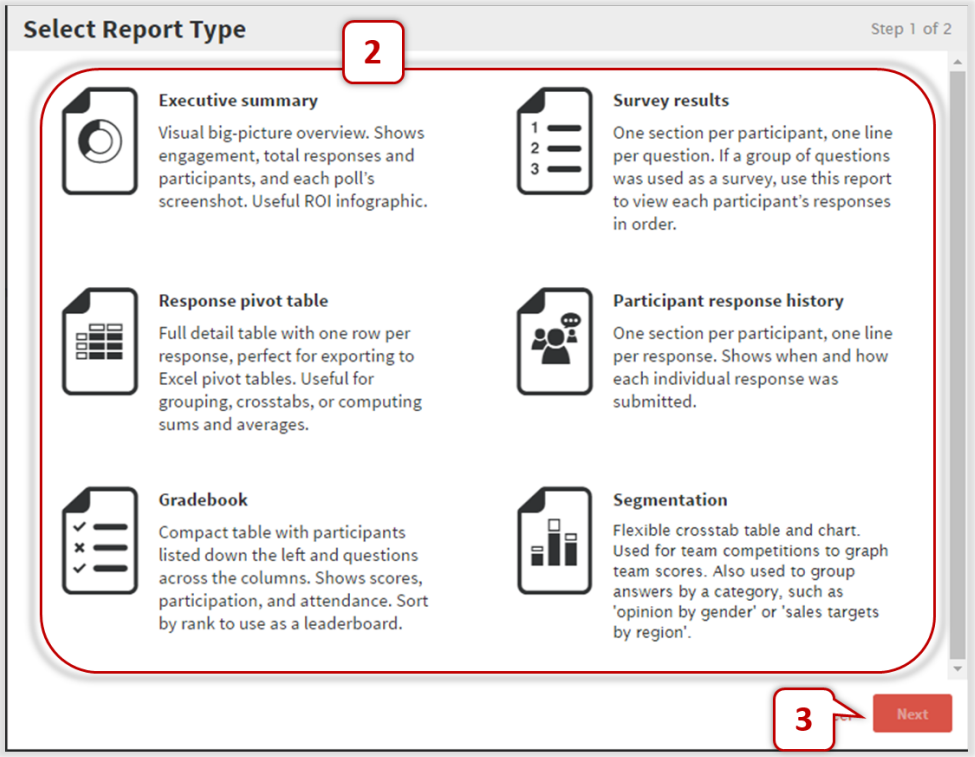
3 Sort: Sort by different methods.

4 Delete: Delete the chosen report(s).

8.3 Create a New Report

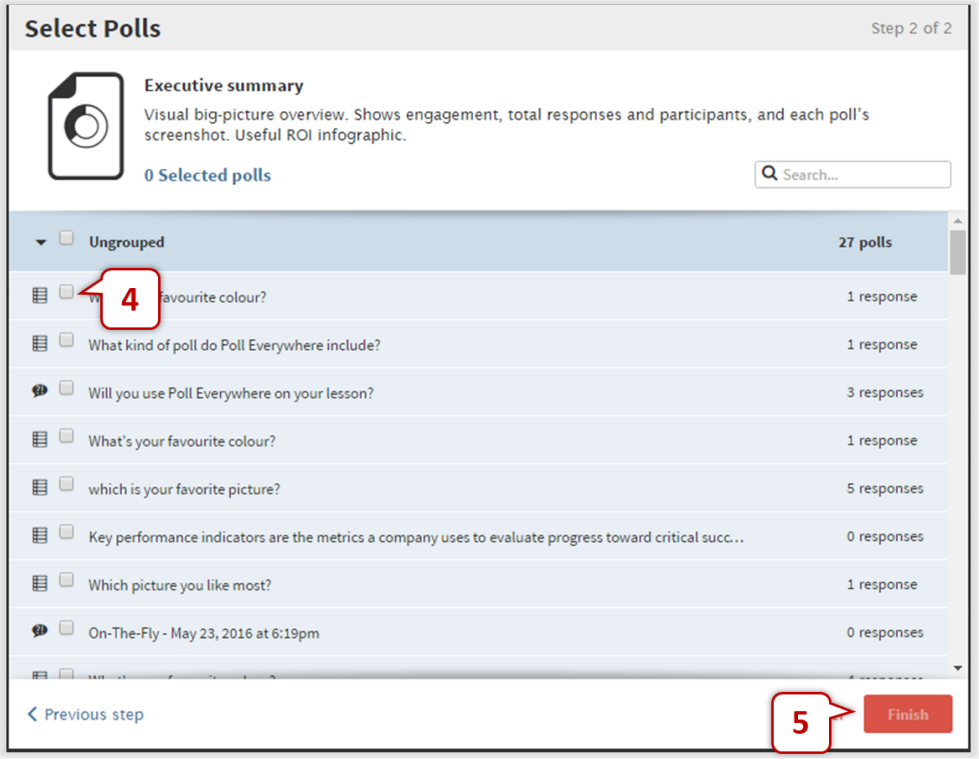


1 Select "Create a new report"



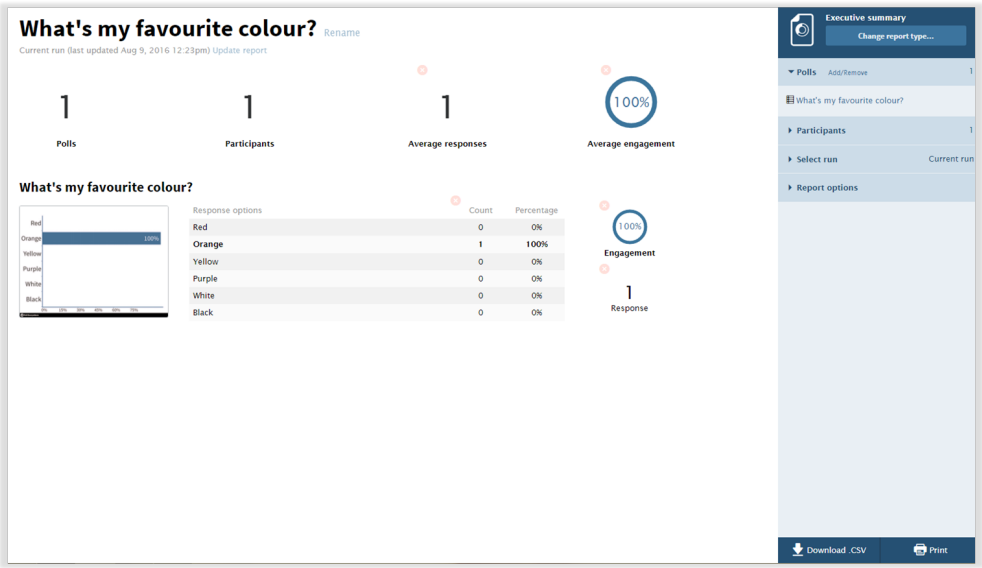
2 Select the appropriate report type.

3 Press next.



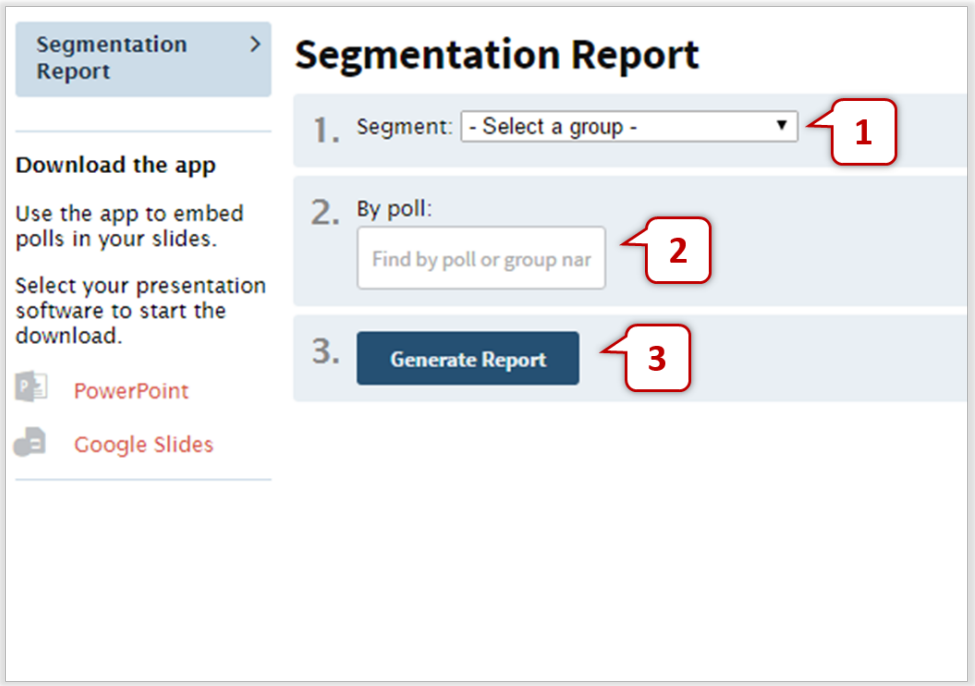
4 Choose the poll(s) or group of poll(s) you want to include in the report.

5 Press next.



Then, the report will be generated and shown on the screen.

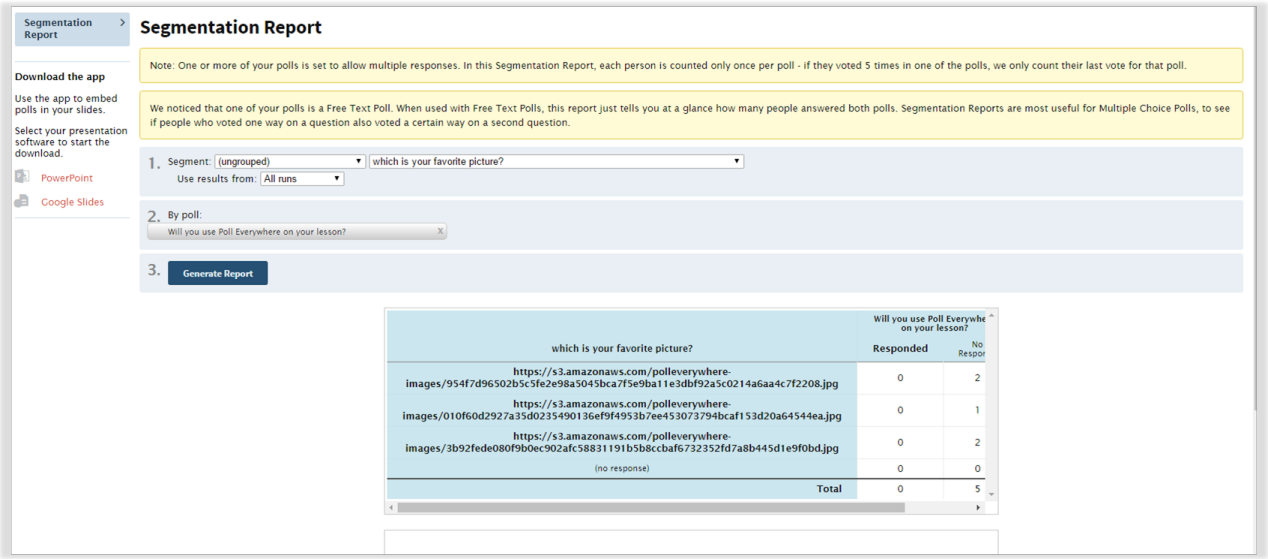
8.4 Create a New Report: Segmentation



1 Segment: Select the group.

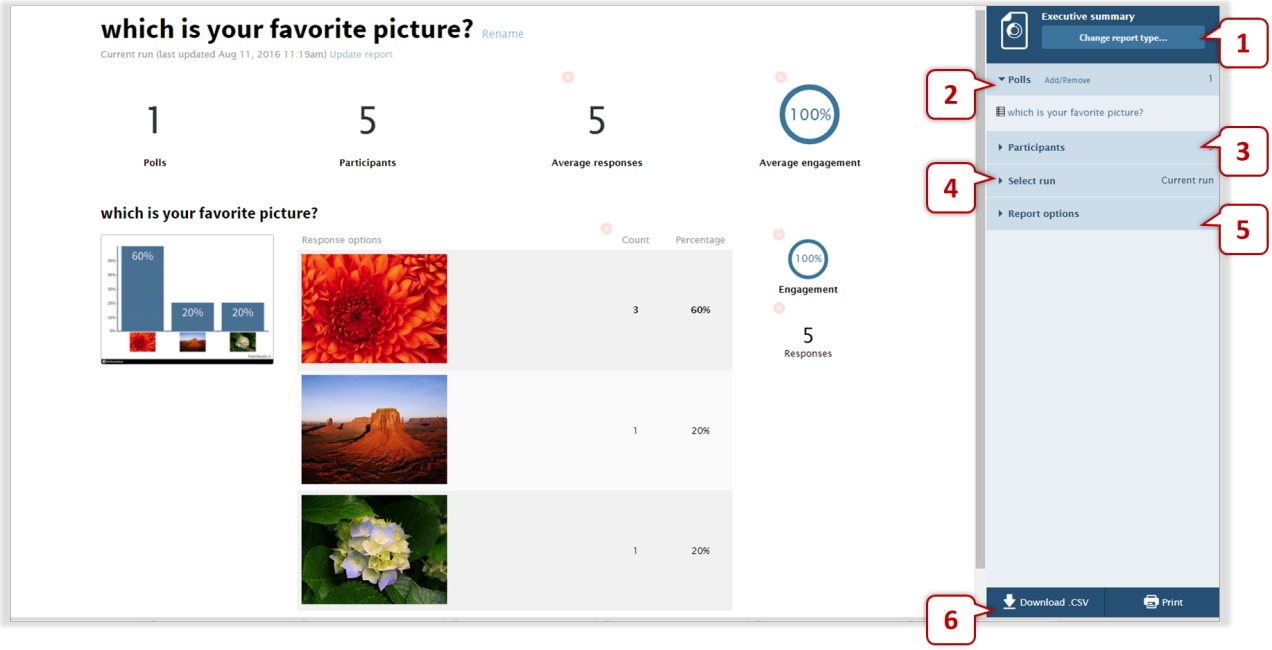
2 By poll: Choose the poll or group.

3 Press Generate Report.



Then, the report will be generated and shown on the screen.

8.5 Report Configuration



1 **Change Report Type:** You may change your report type here.

2 **Polls:** You may see which poll(s) is(are) included. And you can add or remove poll(s).

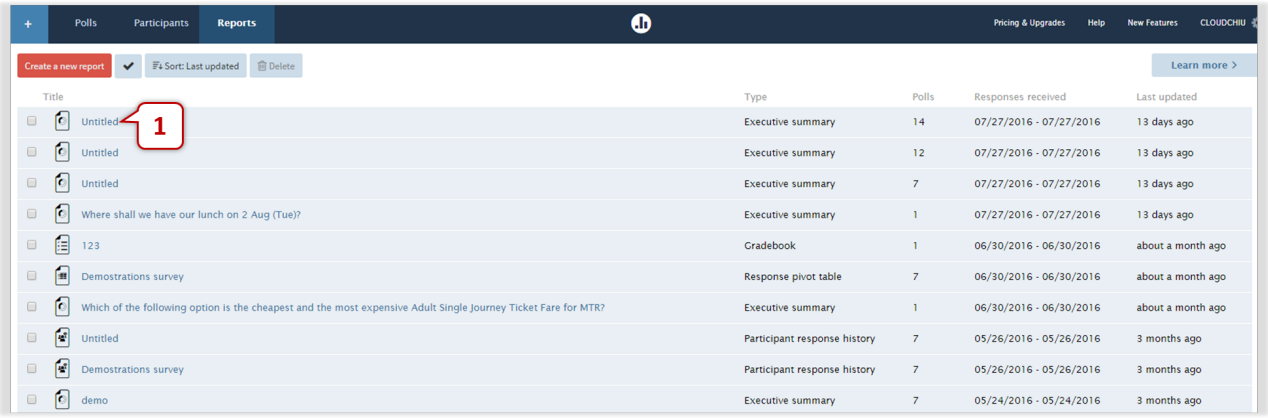
3 **Participants:** You may check the participants or change the audience size here, autosaving will be applied.

4 **Select Run:** You may choose different run(s) to generate the report.

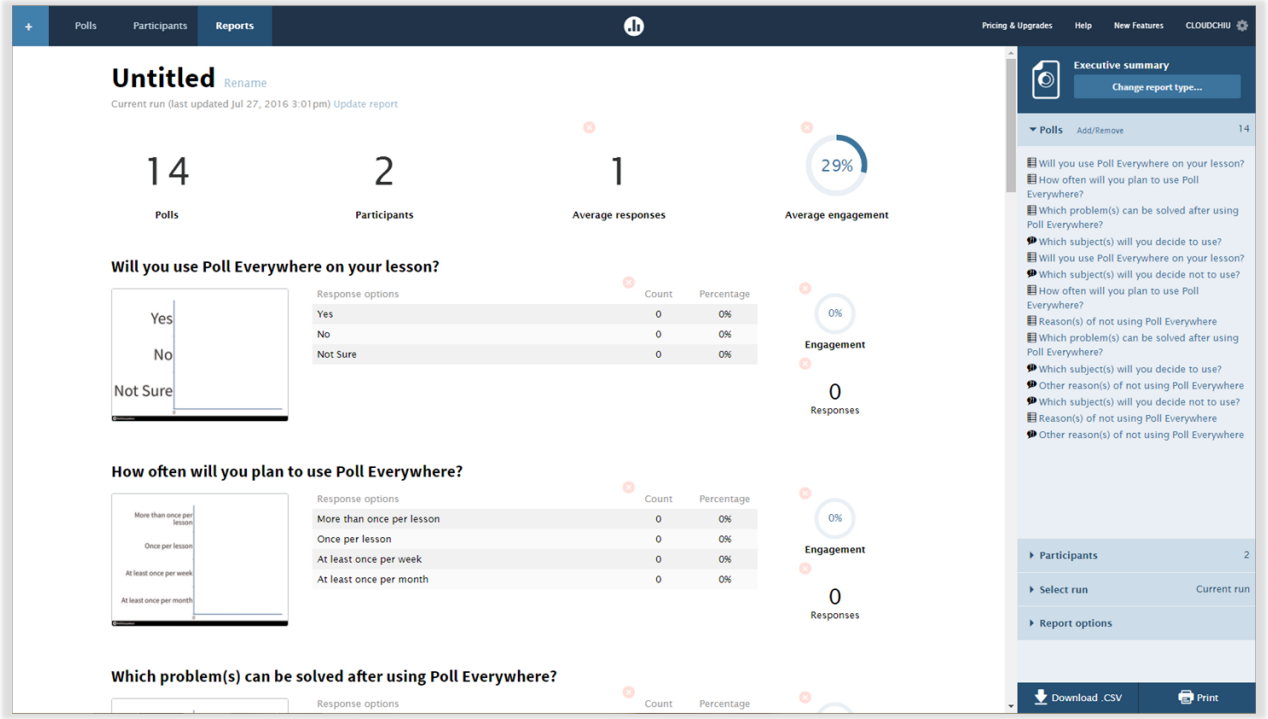
5 **Report Options:** Functional setting of the report.

6 **Download .CSV:** Download the excel of .CSV format.

8.6 View Report

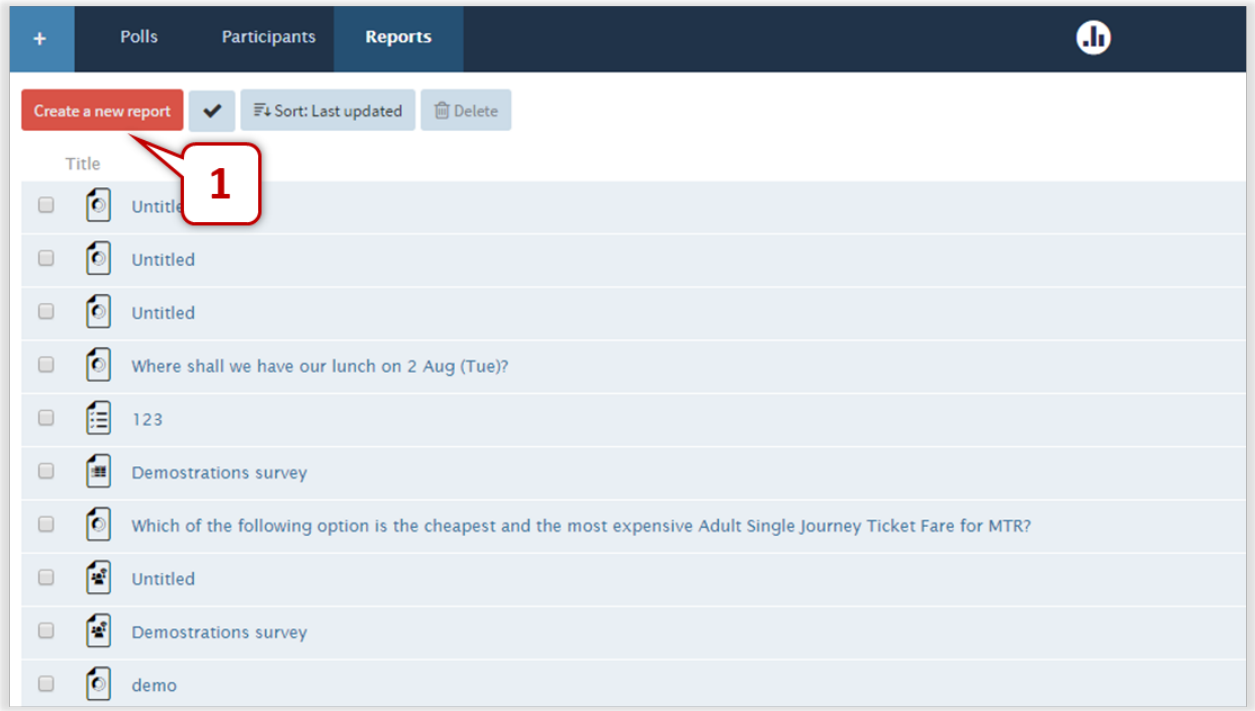


1 Click on the name of the poll.

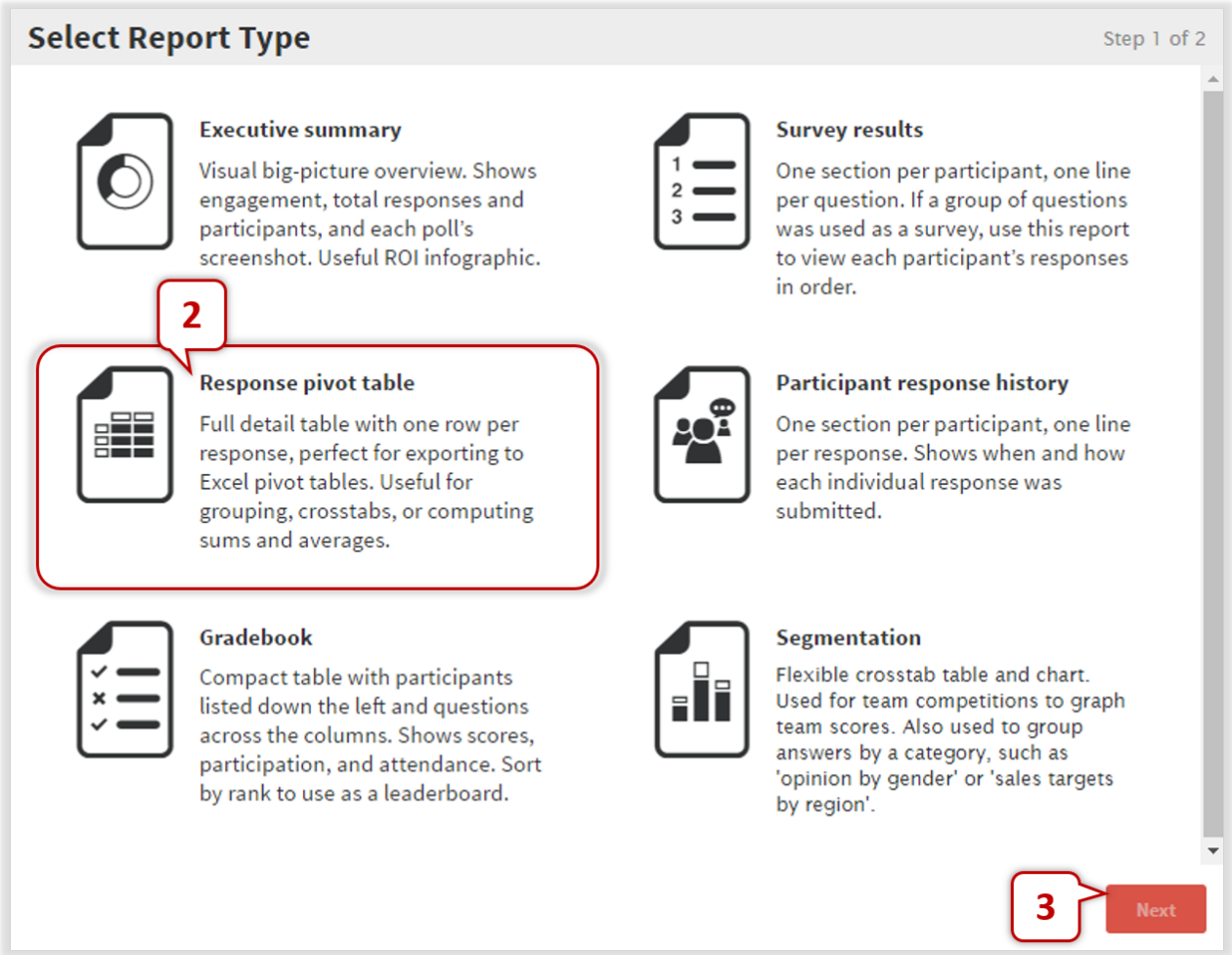


Then you can see the report is shown on the screen.

8.7 Download Raw Data

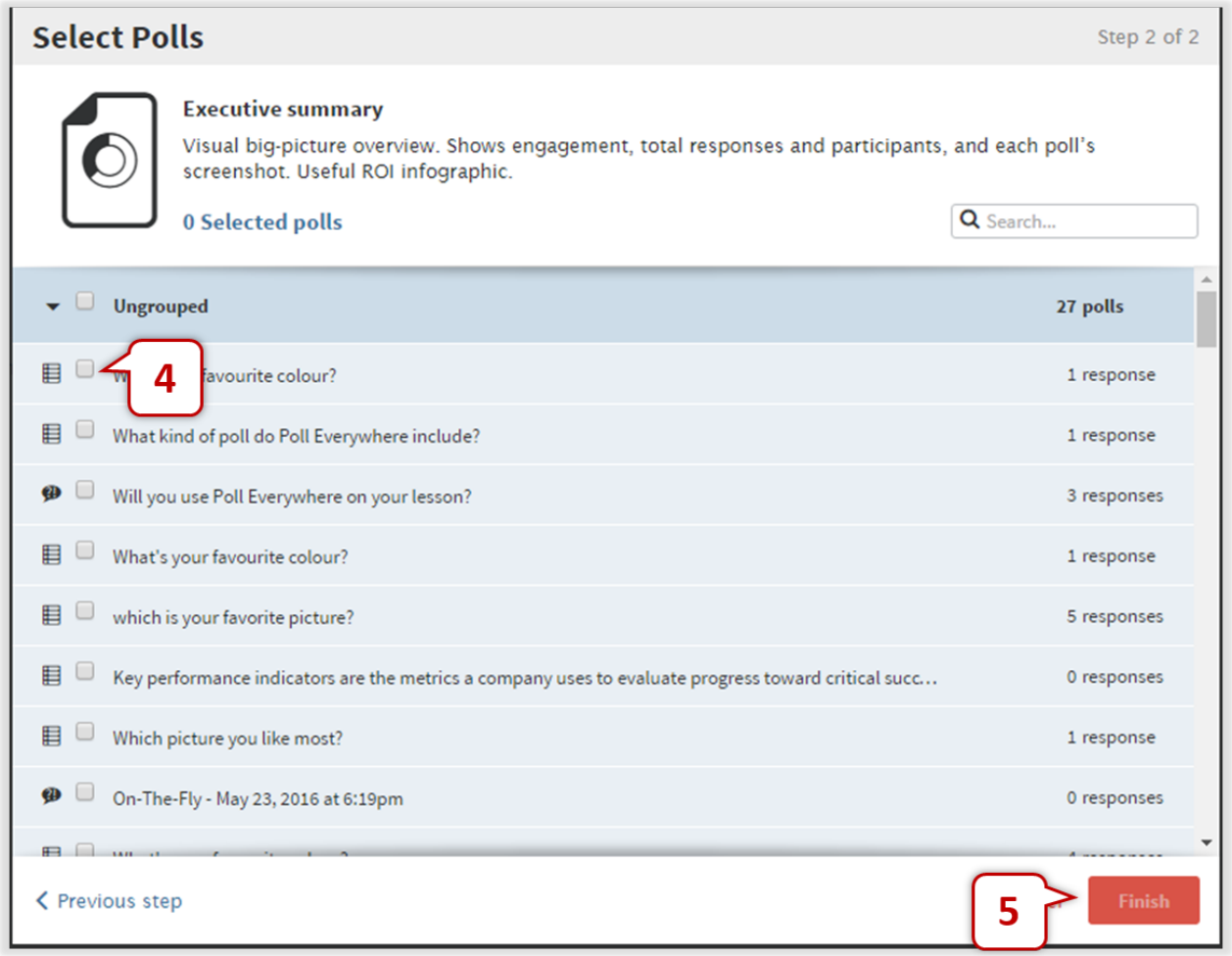


1 Select "Create a new report"



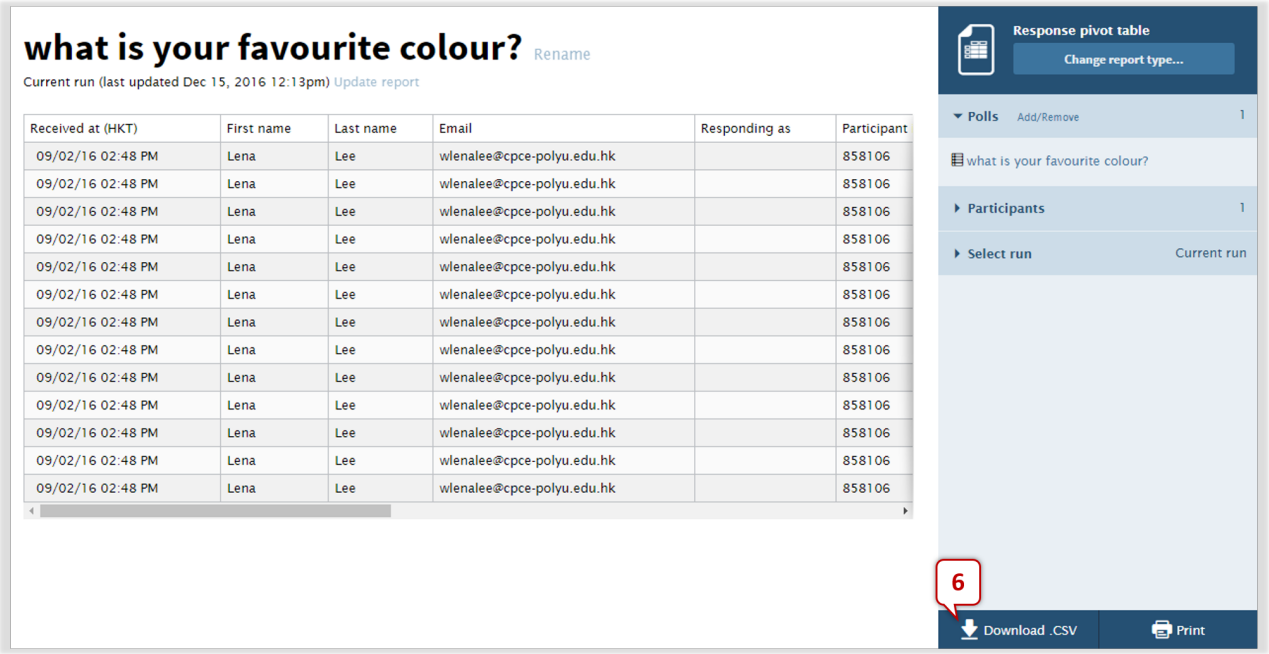
2 Select "Response pivot table" as a report type.

3 Press next.



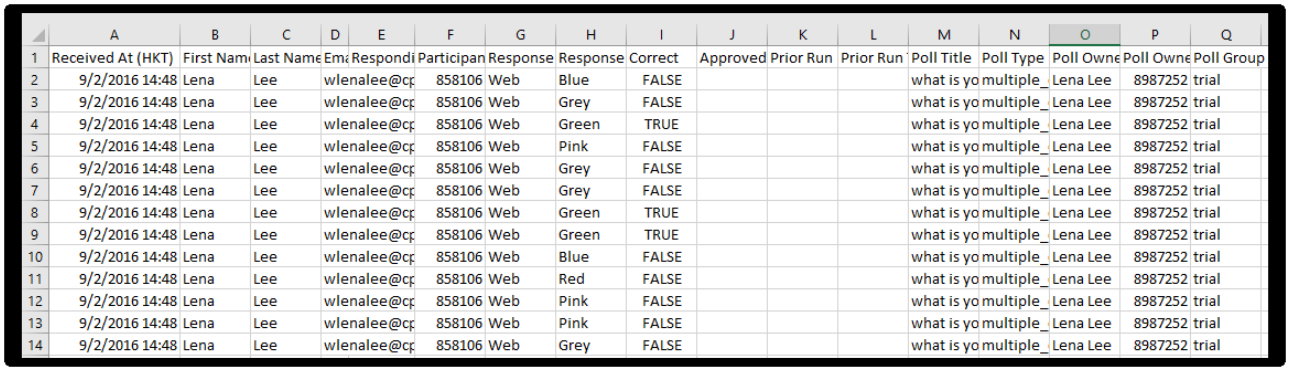
4 Choose the poll(s) or group of poll(s) you want to include in the report.

5 Press finish.



Then, the report will be generated and shown on the screen.

6 Click "Download .CSV".



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Received At (HKT)	First Nam	Last Name	Ema	Respondi	Participan	Response	Response	Correct	Approved	Prior Run	Prior Run	Poll Title	Poll Type	Poll Owne	Poll Owne	Poll Group
2	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Blue	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
3	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Grey	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
4	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Green	TRUE				what is yo	multiple_	Lena Lee	8987252	trial
5	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Pink	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
6	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Grey	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
7	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Grey	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
8	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Green	TRUE				what is yo	multiple_	Lena Lee	8987252	trial
9	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Green	TRUE				what is yo	multiple_	Lena Lee	8987252	trial
10	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Blue	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
11	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Red	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
12	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Pink	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
13	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Pink	FALSE				what is yo	multiple_	Lena Lee	8987252	trial
14	9/2/2016 14:48	Lena	Lee	wlenalee@cp		858106	Web	Grey	FALSE				what is yo	multiple_	Lena Lee	8987252	trial